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CUV Wagon Note Manual (GLW-CUV)

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This document may be shared with the public

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A. General provisions

0 Abbreviations and definitions

CIT	International Rail Transport Committee [Comité international des transports ferroviaires].
Consignor	A keeper or a third party authorised by the keeper who hands over an empty wagon as a means of transport to a user railway undertaking for haulage (see Article 9.1 GCU).
GCU	General Contract of Use for Wagons.
CUV	Uniform Rules concerning the Contracts of Use of Vehicles in International Rail Traffic. [Règles uniformes concernant les contrats d'utilisation de véhicules en trafic international ferroviaire]
Destination station	Station serving the point at which the wagon is handed over.
DIUM	Uniform distance table for international freight traffic (Distancier International Uniforme Marchandises).
EDI	Electronic data interchange means the electronic transfer of data between computers in the form of EDI messages.
EDI message	An EDI message consists of a set of segments, structured using an agreed standard, prepared in a computer readable format and capable of being automatically and unambiguously processed.
Electronic wagon note	Electronic record of the data representing the wagon note.
Forwarding station	Station serving the point at which the wagon is accepted.
GTM-CIT	CIT Freight Traffic Manual [Guide du trafic marchandises du CIT].
Home station/ Home region	Home station: designated station, marked on a wagon to which an empty wagon is to be returned in the absence of instructions from the keeper. Home region: geographical region grouping together several stations in a given region to one of which an empty wagon is to be returned in the absence of instructions from the keeper.
IT	Information technology.
Paper wagon note	Paper document representing the wagon note.
Printout of the electronic wagon note	Print out of the data in the electronic wagon note record on paper.
Railway undertaking (RU)	Any public or private undertaking licensed according to applicable Community legislation, the principal business of which is to provide services for the transport of goods and/or passengers by rail with a requirement that the undertaking must ensure traction; this also includes undertakings which provide traction only.
RID	Regulation concerning the International Carriage of Dangerous Goods by Rail. [Règlement concernant le transport international ferroviaire des marchandises dangereuses]
VAT	Value added tax.
Wagon keeper or Keeper	means the person or entity that, being the owner of a wagon or having the right to use it, exploits the wagon as a means of transport and is registered as keeper of the wagon in the competent official vehicle register, or, if the wagon is not registered in the competent official vehicle register or such a register is not existing, the person or entity that has declared to the GCU Bureau to be keeper of the wagon.
Wagon note	Paper document or electronic record accompanying empty wagons used under the terms of the GCU.

1 Purpose of the manual

This manual contains the instructions for the use of the wagon note and other documents used for the haulage of empty wagons as means of transport (see Article 14.2 GCU).

These documents may be issued in paper format or recorded electronically.

The procedure agreed on among parties to the contract of use for issuing these documents in electronic format must ensure the integrity and reliability of the information they contain as of the moment they are issued. The procedure agreed on among parties to the contract of use for completing or amending the electronic wagon note must ensure amendments are identifiable. It must also ensure that the original information contained in the electronic wagon note is preserved. The electronic wagon note must be authenticated. Authentication may take the form of an electronic signature or other suitable procedure.

2 Scope

Except where otherwise agreed, this manual applies to consignments subject to a GCU contract between the keeper and a user railway undertaking.

If a wagon is subject to customs formalities, it must be consigned as goods. It is therefore subject to the CIM Uniform Rules (see Article 24 CIM). A wagon is subject to customs formalities when it crosses a customs frontier and in particular

- before and after being leased
- to be cleaned and after being cleaned
- to be repaired and after repair
- to be overhauled and after overhaul
- to be rebuilt and after rebuilding
- on purchase or on sale
- en route to being scrapped.

Except where they conflict with the CIM Uniform Rules, the provisions of the GCU continue to apply to the wagon.

A wagon may nevertheless be returned as a means of transport (NHM 9921.10 - 9921.40 or 9922.10 - 9922.40) in the cases identified in paragraph 2 above, (returning from a loaded journey in particular) after having been used as a means of transport in accordance with the implementing provisions for the Community Customs Code or in accordance with the national customs law in question:

- if the wagon was used as a means of transport in a third country, if it is admitted to free circulation in an EU Member State and if is being returned to an EU Member State, or
- if the wagon was used as a means of transport in an EU Member State, if it is admitted to free circulation in a third country and if is being returned to that third country.

B. Common provisions for paper and electronic wagon notes

3 Wagon note – Wagon list

A wagon note must be made out for each wagon. Exceptions to this rule (for example a wagon note for block train or a group of wagons) are to be set down in customer agreements. If several wagons are consigned with a single wagon note the number of wagon lists required must be shown on the wagon note and the wagon lists attached to it.

Appendix 1 contains the explanatory notes on the content of the wagon note.

A wagon note form is available on www.cit-rail.org to download, complete, print-out and send electronically.

Appendix 5 contains explanatory notes on the content of the wagon list.

4 Payment of charges

4.1 Definition of charges

The charges arising between the point the wagon is taken over and the point it is handed over include:

- a) the charges for haulage, i.e. all those charges relating to movement or a service closely linked to movement;
- b) ancillary charges, i.e. those charges relating to supplementary services provided by the railway undertaking;
- c) other charges raised by the railway undertaking and supported by appropriate documentation.

The list of charges, the tariffs and conditions of the railway undertaking which performs the haulage under the contract of use shall apply to the calculation of charges unless otherwise agreed.

4.2 List of charges

Appendix 2 contains a list of the main charges for services linked to haulage and ancillary charges.

4.3 Instructions for the payment of charges

Except where otherwise agreed, charges are to be paid by the consignor to the forwarding user railway undertaking or by the consignee to the destination user railway undertaking in accordance with the instructions below.

Instruction	Meaning
a) Carriage charges paid, as appropriate up to X	Consignor pays haulage charges, as appropriate up to X (where X is a tariff break point).
b) Carriage charges including ..., as appropriate up to X	Consignor pays haulage charges plus the ancillary charges shown, as appropriate to X (where X is a tariff break point).
c) EXW [EX Works]	All charges paid by the consignee.

Where there are no instructions for the payment of charges on the wagon note, an incompatibility with other information on the wagon note or a risk of confusion, the attention of the consignor is to be drawn to the irregularity. If he neither completes nor rectifies the wagon note or cannot be contacted, all charges are to be paid by the consignor.

4.4 Payment of charges in advance

Railway undertakings may insist on charges being paid in advance or that other security is provided.

4.5 Rates of exchange

When the calculation of charges involves currency conversion, the rate to be used shall be that which is applicable:

- on the date the wagon is taken over for those charges to be paid by the consignor;
- on the date the wagon is handed over for those charges to be paid by the consignee.

5 Traffic restrictions

Performance of the contract of carriage may be suspended totally or partially when traffic restrictions come into force. These traffic restrictions shall be brought to the notice of the consignors concerned in an appropriate written form without delay.

C. Paper wagon note

6 Specimen

A specimen wagon note is shown in *Appendix 3a*. It is designed in the form of a pad of five numbered sheets:

Sheet		Retention of the sheet
No	Title	
1	Original of the wagon note	Consignee
2	Invoice	User railway undertaking at the destination
3	Arrival note/customs	User railway undertaking at the destination
4	Duplicate of the wagon note	Consignor
5	Duplicate invoice	Forwarding user railway undertaking

The parties to the contract may agree to use the CUV wagon note for combined transport a specimen of which is shown in *Appendix 3b*.

The following derogations from the wagon note designs are permitted:

- colour of print: black,
- content: no departure from the specimens,
- paper size and layout: depart as little as possible from the specimens,
- paper: suitable for the equipment being used to produce the wagon notes.

If wagon notes are produced as printouts, if necessary the back is to be printed on a separate sheet on forwarding. If the back is not printed but charges arise en route, sheets 1, 2 and 3 of a CUV wagon note should be used as supplementary sheets and attached to the original wagon note.

7 Separate invoicing for sections

Wagon notes may be printed with a supplementary sheet to the standard layout to allow the separate invoicing of a section.

D. Electronic wagon note

8 Principles

The wagon note and its duplicate may be created in the form of an electronic data record which can be transformed into legible written symbols.

9 Contract for the electronic exchange of wagon note data (EDI contract)

The user railway undertaking and the consignor are to define the messages to be exchanged and the ways in which electronic consignment note data will be exchanged in an EDI contract.

10 Mixed system

In anticipation of comprehensive implementation, a mixed system may be agreed in order to be able to use the electronic wagon note on sections of the journey. It will allow different data media to be used for one and the same movement (paper wagon note, electronic wagon note, printout used as a paper wagon note).

11 Printouts

If necessary, the electronic wagon note is to be printed out.

Printouts are to comply with the specimen paper wagon note (see point 6 and *Appendices 3a and 3b*), subject to the following variations:

a) colour of print: as in the specimen or black,

b) content:

all the data contained in the electronic wagon note record at the time of printing out which the person entitled to the printout has a right to read. The following details must also be printed at the top of the document:

- a note "Printout of the electronic wagon note – YYYY-MM-DD (date of printing) – produced by ... (user railway undertaking)" or a note: "Printout of the electronic wagon note equivalent to a paper wagon note – YYYY-MM-DD (date of printing) – produced by(user railway undertaking)", where the consignment is transferred during transit to a railway undertaking which is not connected to the IT system,
- the endorsement "Copy" when an extra printout has to be produced because of the loss of or damage to the original printout,
- the title of the printout;

c) paper size and layout: depart as little as possible from the specimen. If space is limited, box numbers need not be printed;

d) paper: suitable for the printer being used;

Printouts complying with the provisions above are to be accepted by the parties to the contract of use. The parties are to acknowledge their having the same validity as a paper wagon note.

Printouts shall be automatically given to partners not connected to the IT system. Partners linked to the IT system are to receive them on demand.

The provisions dealing with the presentation and processing of the paper wagon note in the case of subsequent orders, instructions and claims apply equally to printouts.

E. Other documents

12 Charges note

If the total of the charges to be accepted by the consignor cannot be determined exactly when the wagon is accepted, these charges are to be entered on a charges note complying with the specimen shown in *Appendix 4*. This document is to form the basis of the settlement with the consignor, at the latest thirty days after the expiry of the transit period.

When the charges note is produced by means of a computer printout, the following conditions must be respected:

- colour of print: as in the specimen or black;
- content: no departure from the specimen;
- paper size and layout: depart as little as possible from the specimen;
- paper: suitable for the printer being used.

13 Subsequent orders

The provisions of Articles 18 § 1 and 19 §§ 1 to 6 CIM apply by analogy to the right to dispose of the wagon and exercising the right of disposal. Nevertheless, only the consignor is authorised to dispose of the wagon.

The implementing provisions and the documents to be used are shown in *Appendix 7*.

14 Circumstances preventing haulage

The provisions of Articles 20 and 22 §§ 1 and 6 CIM apply by analogy to circumstances preventing haulage and their consequences. Nevertheless, only the consignor is authorised to give instructions.

The implementing provisions and the documents to be used are shown in *Appendix 8*.

15 Circumstances preventing handover

The provisions of Articles 21 and 22 §§ 1 and 6 CIM apply by analogy to circumstances preventing handover and their consequences. Only the consignor is authorised to give instructions.

The implementing provisions and the documents to be used are shown in *Appendix 9*.

16 Languages

The documents described in points 12 to 15 above, are to be printed in one or more languages of which one must be either English, or French or German. Alternative arrangements may be made by agreement with the railway undertaking.

17 Creation and transmission

The documents described in points 12 to 15 above are to be transmitted in an appropriate written form. Electronic methods such as the internet or e-mail are to be preferred to allow the flow of information to be speeded up. With this in mind, forms to download, complete, print-out and send electronically are available on www.cit-rail.org.

F. Final provisions**18 Entry into force**

This manual enters into force on 1 July 2006.



Appendix 1

Point 3

Explanatory notes on the content of the wagon note

1 Languages

The wagon note is to be printed in one or more languages of which one must be either English, or French or German. The consignor and carrier may agree alternative arrangements.

The wagon note is to be completed in one or more languages of which one must be either English, or French or German. The consignor and carrier may agree alternative arrangements. For consignments subject to the RID, only the states involved in the movement may agree alternative arrangements.

2 Boxes on the wagon note and their content

Notes:

- Except where otherwise agreed between the consignor and the user railway undertaking, boxes 1 to 30 are to be filled out by the consignor.
- If the space within a box is inadequate and the edge of the box is marked with a dotted line, the entry may be continued outside the box. The clarity of entries within the boxes encroached on must not be compromised. When there is still inadequate space even after doing so, supplementary sheets must be used. These supplementary sheets will become an integral part of the wagon note and must be the same size as the wagon note and be produced in the same quantity as the wagon note has sheets. In addition to the data for which there has been no space on the consignment note, the consignment number and the date of acceptance of the wagon must be entered on these supplementary sheets. A reference to these supplementary sheets in the wagon note is also necessary.
- The entries in boxes 7, 13 and 14 are partially in code and partly in plain text. To avoid ambiguity, in all correspondence the code values must be identified by their box number (for example code 1 in box 7 must be described as "code 7.1").
- Status:
 - . M = mandatory information
 - . C = conditional information (mandatory if the condition is satisfied)
 - . O = optional information
- Access to data (electronic wagon note)
 - . Access to consignment note data is only allowed to participants who have concluded an EDI contract and who also take part in the movement of the wagon. Competent administrative authorities likewise have a right of access within the scope of their powers.
 - . Three types of access are to be distinguished: read, write (also includes the right to read) and amend (also includes the right to write and read). The right to read is ensured through an interface or via messages exchanged between the parties under the terms of the agreement signed between them. The right of a railway undertaking to write and amend data is limited to the railway undertaking which has custody of the wagon.

Box No	Status of information	Information	Access rights		
			Read	Write	Amend
1	M	Consignor: Name, postal address (including country code in accordance with ISO 3166), signature and if possible the telephone or fax number (with international prefix) or e-mail address of the consignor. The signature is to be replaced by the consignment number shown in box 62 unless specially agreed otherwise between the consignor and carrier. For consignments moving between the Member States of the European Union, the consignor should also provide his VAT registration number if he has one.	- Railway undertaking - Consignee	- Consignor	
2	O	Customer code for the consignor. If the customer code is missing, it may be entered by the user railway undertaking.	- Consignee	- Consignor	- Railway undertaking (addition of code)
3	O	Customer code for the payer of pre-paid charges if not the consignor. If the customer code is missing, it may be entered by the user railway undertaking if it can be inferred from information entered in boxes 13 or 14.	- Consignee	- Consignor	- Railway undertaking (addition of code)
4	M	Consignee: Name, postal address (including country code in accordance with ISO 3166) and if possible the telephone or fax number or e-mail address of the consignee. For consignments moving between the Member States of the European Union, the consignor should also provide the VAT registration number of the consignee if he has one and if the consignor knows it.	- Railway undertaking - Consignee	- Consignor	
5	O	Customer code for the consignee. If the customer code is missing, it may be entered by the user railway undertaking.	- Consignee	- Consignor	- Railway undertaking (addition of code)
6	O	Customer code for the payer of non-pre-paid charges if not the consignee. If the customer code is missing, it may be entered by the user railway undertaking if it can be inferred from information entered in boxes 13 or 14.	- Consignee	- Consignor	- Railway undertaking (addition of code)

Box No	Status of information	Information	Access rights		
			Read	Write	Amend
7	C	<p>Consignor's declarations committing the carrier. Enter the code and the additional information which is necessary.</p> <p>Code Meaning</p> <p>5 Emergency telephone number for irregularities or accidents with empty uncleaned wagons containing the residue of dangerous goods: ...</p> <p>9 Agreed transit period: ...</p> <p>10 Completion of administrative formalities: ...</p> <p>11 Exceptional consignment: ... (reference number for each of the user railway undertakings/ infrastructure managers involved)</p> <p>16 Other declarations: ... (designation of a representative, request for attention to be given to the consignment en-route, etc.)</p> <p>18 Restrictions on the operation of the wagon known to the consignor (e.g. limited speed, etc.)</p> <p>25 Keeper Article 17 GCU: ... (Name of the railway undertaking)</p>	<ul style="list-style-type: none"> - Railway undertaking - Consignee 	<ul style="list-style-type: none"> - Consignor 	
8	O	Consignor's reference	<ul style="list-style-type: none"> - Railway undertaking - Consignee 	<ul style="list-style-type: none"> - Consignor 	
9	C	<p>Documents attached: listing of all the accompanying documents needed for haulage which are attached to the wagon note. For the paper wagon note: details of supplementary sheets. When the consignor uses a multimodal dangerous goods form in accordance with section 5.4.5 RID, it is to be treated as a supplementary sheet.</p> <p>The documents are to be indicated in code and in plain text on the paper wagon note, but only in code on the electronic wagon note. Additional information may be added in a free text area for each code. The UN/EDIFACT 1001 list of codes (www.uncece.org) is to be used to code accompanying documents.</p>	<ul style="list-style-type: none"> - Railway undertaking - Consignee 	<ul style="list-style-type: none"> - Consignor 	
10	M	Delivery point , supplemented by details of the destination station in accordance with DIUM and country in accordance with the appendix to UIC leaflet 920-14.	<ul style="list-style-type: none"> - Railway undertaking - Consignee 	<ul style="list-style-type: none"> - Consignor 	
11	O	Code for the delivery point. If the code is missing, it may be entered by the user railway undertaking.	<ul style="list-style-type: none"> - Consignee 	<ul style="list-style-type: none"> - Consignor 	<ul style="list-style-type: none"> - Railway undertaking (addition of code)

Box No	Status of information	Information	Access rights		
			Read	Write	Amend
12	M	<p>Code for the station servicing the delivery point. International code for the station in accordance with DIUM serving the delivery point for the consignment. If the code is missing, it must be entered by the user railway undertaking.</p>	- Consignee	- Consignor	- Railway undertaking (addition of code)
13	C	<p>Commercial specification. Code Meaning 1 Route ... 2 Traffic flow ... 3 User railway undertakings mandated to perform the haulage, section 4 Defined frontier stations ... (for exceptional consignments) 5 Other conditions requested ... (for example, EDI contract number if an electronic wagon note is used or numbers of other customer agreements or tariffs – the number of the customer agreement/tariff which covers the section performed by the railway undertaking which first takes charge of the wagon is shown in box 14).</p>	- Railway undertaking - Consignee	- Consignor	
14	C	<p>Number of customer agreement or tariff: Number of the customer agreement or tariff, which covers the section performed by the railway undertaking which first takes charge of the wagon, preceded by the identifier code 1 for customer agreements and 2 for tariffs.</p>	- Railway undertaking - Consignee	- Consignor	
15	O	<p>Information for the consignee: Information from the consignor to the consignee relating to the consignment. This information is not to commit the user railway undertaking.</p>	- Consignee	- Consignor	
16	M	<p>Acceptance: Point (including station code in accordance with DIUM and country code in accordance with the appendix to UIC leaflet 920-14), date and time (month, day and hour) at which the wagon was accepted. The station and country may be given in plain text on paper consignment notes. Note: When details of the actual acceptance differ from those of the consignor given here, the user railway undertaking which accepted the wagon is to note the difference in box 56 (carrier's declarations).</p>	- Railway undertaking - Consignee	- Consignor	

Box No	Status of information	Information	Access rights		
			Read	Write	Amend
17	O	Code for the acceptance point: The user railway undertaking is to provide the consignor with the code in the customer agreement. If the code is missing, it may be entered by the user railway undertaking.	- Consignee	- Consignor	- Railway undertaking (addition of code)
18		Wagon no.: Not applicable to the wagon note (see note to box 21).			
19	C	Sectional invoicing: If part or all of the journey is to be invoiced separately by a user railway undertaking other than the forwarding or destination user railway undertaking, enter the code for the user railway undertaking in accordance with the list of carrier codes (www.cit-rail.org) or the country code in accordance with the appendix to UIC leaflet 920-14 in the left-hand column to indicate the section to be invoiced; enter the code for the user railway undertaking which is to invoice the amount in question in the right-hand column.	- Railway undertaking - Consignee	- Consignor	
20	C	Payment instructions: Instructions for the payment of charges in accordance with point 4.2 of this manual. Absence of instructions is to mean that charges will be paid by the consignor.	- Railway undertaking - Consignee	- Consignor	
21	M C C C C	Description of the goods: Enter in order - the painted number(s) of the wagon(s) - for empty uncleaned wagons containing the residue of dangerous goods, the information required by section 5.4.1.1.6 RID - the number of axles - the tare - the length over buffers decimetres Note: a customs transit procedure is not necessary for empty wagons consigned as means of transport.	- Railway undertaking - Consignee	- Consignor	
22	C	Exceptional consignment: A cross must be put in this box when the provisions for the international carriage of exceptional consignments provide for such an indication.	- Consignee	- Consignor	- Railway undertaking (by agreement with the consignor)
23	C	RID: Insert a cross when the wagon is subject to the RID.	- Consignee	- Consignor	- Railway undertaking (by agreement with the consignor)
24	M	NHM code (www.uic.org)	- Consignee	- Consignor	- Railway undertaking (amendment after checking)

Box No	Status of information	Information	Access rights		
			Read	Write	Amend
25		Mass [weight]: Not applicable to the wagon note.			
26		Declaration of value: Not applicable to the wagon note.			
27		Interest in delivery: Not applicable to the wagon note.			
28		Cash on delivery: Not applicable to the wagon note.			
29	M	Place and date completed: Place and date (year, month, day) at which the wagon note was made out.	- Consignee	- Consignor	- Railway undertaking (by agreement with the consignor)
30	M	Description of the document: Mark the CUV box with a cross when an empty wagon is consigned as a means of transport (the document is used as a CIM wagon note when a consignment consists of the goods and the wagon or when an empty wagon is consigned as goods – also see point 2 para. 3 of this manual). If wagons and goods subject to the CIM are consigned together with empty wagons moving as means of transport under the CUV, then at least the “CIM” box must be crossed on the consignment note. The following remark must be made in box 21: This CIM consignment note takes effect as a CUV consignment note for those wagons marked with NHM code 9921.xx or 9922.xx on the wagon list. Reference clauses: (on the left of box 30): these clauses are pre-printed on the paper wagon note and stored in the electronic wagon note.	- Railway undertaking - Consignee	- Consignor	

Box No	Status of information	Information	Access rights		
			Read	Write	Amend
40	O	Coding box 1: 6 character box to be used by the forwarding user railway undertaking. If necessary, a train number may be entered.	- Consignor - Consignee		- Railway undertaking
41	O	Coding box 2: 4 character box to be used by the forwarding user railway undertaking.			- Railway undertaking
42	O	Coding box 3: 4 character box to be used by the forwarding user railway undertaking.			- Railway undertaking
43	O	Coding box 4: 4 character box to be used by the forwarding user railway undertaking.			- Railway undertaking

Box No	Status of information	Information	Access rights		
			Read	Write	Amend
44	O	Coding box 5: 6 character box to be used by the destination user railway undertaking. If necessary, a train number may be entered.	- Consignor - Consignee		- Railway undertaking
45	O	Coding box 6: 4 character box to be used by the destination user railway undertaking.			- Railway undertaking
46	O	Coding box 7: 4 character box to be used by the destination user railway undertaking.			- Railway undertaking
47	O	Coding box 8: 4 character box to be used by the destination user railway undertaking.			- Railway undertaking
48		Examination: Not applicable to the wagon note.			
49	M	Prepayment coding: Coding of the instructions for the payment of charges in accordance with UIC leaflet 920-7 (2 characters for the code for the instruction on payment, 5 x 2 characters for the codes of the charges to be paid by the consignor, 2 characters for the country code + 6 characters for the station code ("up to ...").			- Railway undertaking
50	M	Route: Details of the actual route using codes in accordance with UIC leaflet 920-5. These Codes may be supplemented by the route in plain text. Where there have been circumstances preventing carriage, indicate the new route as necessary with the endorsement "diverted because of ...".	- Consignor - Consignee		- Railway undertaking
51		Customs procedures: Not applicable to the wagon note.			
52	C	Charges note: - Insert a cross if a charges note is attached to the wagon note. - Indicate the date on which the charges note was returned (month, day). In the CUV wagon note for combined transport, this information is replaced by the following entries which are to be made in box 56 - Charges note made out on ... - Charges note returned on ...	- Consignor - Consignee		- Railway undertaking
53		Notification of payment: Not applicable to the wagon note.			
54	C	Formal report: Details of the number of the report form noting damage to the wagon, the date it was made out (month, day) (see Appendix 4 to the GCU) and the code of the user railway undertaking in accordance with the list of carrier codes (www.cit-rail.org) which made it out.	- Consignor - Consignee		- Railway undertaking

Box No	Status of information	Information	Access rights		
			Read	Write	Amend
55	C	<p>Extension of transit period: Where the transit period is extended, enter the code for the cause, the beginning and the end (month, day, hour) and the location of the extension:</p> <p>4 Circumstances preventing haulage 5 Circumstances preventing hand-over 9 Other causes: ...</p>	- Consignor - Consignee		- Railway undertaking
56	C O	<p>Carrier's declarations: As applicable, declarations by the user railway undertaking such as</p> <ul style="list-style-type: none"> - point, date and time of acceptance if they differ from the information given by the consignor in box 16; - agreed transit period if the details given by the consignor in box 7 are not correct; - wagon unsuitable for exchange; - place, date and time that the wagon was stopped or that it continued its journey; - mixed system for the electronic wagon note: <ul style="list-style-type: none"> • Printouts created in ... [location] ... by ... [railway undertaking code] or • Conversion into electronic data in ... [location] ... by ... [railway undertaking code]; - the number of the contract to subcontract and the code for the substitute railway undertaking (to be provided by the user railway undertaking which concluded the contract to subcontract with the substitute railway undertaking). 	- Consignor - Consignee		- Railway undertaking
57	C	<p>Other carriers: Undertaking code in accordance with the list of carrier codes (www.cit-rail.org) and optionally name and postal address of user railway undertakings other than the user railway undertaking that accepted the wagon for its empty journey; section to be performed in code in accordance with DIUM and optionally in plain text.</p> <p>This box is to be filled out by the forwarding carrier, but only if user railway undertakings other than the user railway undertaking that accepted the wagon for its empty journey participate in the performance of the haulage.</p>	- Consignor - Consignee		- Railway undertaking

Box No	Status of information	Information	Access rights		
			Read	Write	Amend
58	M	<p>a) Contractual carrier: Undertaking code in accordance with the list of carrier codes (www.cit-rail.org) and optionally name and postal address of the user railway undertaking that accepted the wagon for its empty journey plus signature. The signature is to be replaced by the consignment number shown in box 62 unless specially agreed otherwise between the consignor and carrier.</p> <p>b) Simplified transit procedure for rail: Not applicable to the wagon note. A customs transit procedure is not necessary for empty wagons consigned as means of transport.</p>	<ul style="list-style-type: none"> - Railway undertaking - Consignor - Consignee 		<ul style="list-style-type: none"> - Forwarding railway undertaking
59	O	<p>Date of arrival: Date of arrival of the wagon at the destination station (year, month, day). The user railway undertaking may add an arrival number.</p> <p>Below this box, number and description of the sheet of the wagon note. This information is to be pre-printed on the paper wagon note and stored in the electronic wagon note record.</p>	<ul style="list-style-type: none"> - Consignor - Consignee 		<ul style="list-style-type: none"> - Railway undertaking
60	C	<p>Made available: Time (month, day, hour) that the wagon is made available to the consignee. This information on the wagon note may be replaced by another means.</p>	<ul style="list-style-type: none"> - Consignor - Consignee 		<ul style="list-style-type: none"> - Railway undertaking
61	C	<p>Acknowledgement of receipt: Date and signature of the consignee at the time of delivery.</p> <p>Acknowledging receipt on the wagon note itself may be replaced by another means.</p>	<ul style="list-style-type: none"> - Railway undertaking - Consignor 	<ul style="list-style-type: none"> - Consignee 	
62	M	<p>Consignment number: Identification number of the consignment [country code in accordance with the appendix to UIC leaflet 920-14 and station code in accordance with DIUM, code for the forwarding carrier or substitute carrier in accordance with the list of carrier codes (www.cit-rail.org) and consignment number].</p> <p>On paper wagon notes, a control label is applied to sheets 2 (invoice) and 5 (duplicate invoice). When identification numbers for consignments are allocated by computer, control labels need not be used.</p> <p>If a group of wagons is taken out of service, a new wagon note is to be made out. The consignment identification number of the original consignment is to be re-used.</p>	<ul style="list-style-type: none"> - Consignor - Consignee - Railway undertaking 	<ul style="list-style-type: none"> - Forwarding railway undertaking 	

Charging sections

- Charging sections A to G all have the same format. In order to avoid any ambiguity, in any correspondence, the boxes in the sections must be qualified by the number of the section in question (for example A.70).
- Use of boxes 79 of charging sections A to C on the front and use of boxes 81 to 90 of charging sections A to G on the back is optional.
- Every user railway undertaking which enters charges to account is to use a distinct charging section. If there are insufficient charging sections, supplementary sheets must be used (only applicable to paper wagon notes).

Box No	Status of information	Information	Access rights		
			Read	Write	Amend
70	M	Codes for the charging sections: International codes for the country in accordance with the appendix to UIC leaflet 920-14 and station or point in accordance with DIUM at the beginning and end of the charging section or location at which just charges accrue.	- Consignor - Consignee		- Railway undertaking
71	C	Route code when the customer agreement or the tariff applied provides for it.	- Consignor - Consignee		- Railway undertaking
72	O	NHM code: NHM code determining the charges (www.uic.org).	- Consignor - Consignee		- Railway undertaking
73	M	Currency: Code for the tariff currency in accordance with point 3 of this appendix.	- Consignor - Consignee		- Railway undertaking
74	O	Charged mass [weight] , separately by tariff and NHM code.	- Consignor - Consignee		- Railway undertaking
75	M	Customer agreement or tariff applied	- Consignor - Consignee		- Railway undertaking
76	O	Km/Zone: Tariff distance, expressed in km or zones, between the stations or points corresponding to the beginning and end of the charging section.	- Consignor - Consignee		- Railway undertaking
77	O	Supplements, fees, deductions	- Consignor - Consignee		- Railway undertaking
78	O	Unit charge, including any supplements and deductions separately by NHM code.	- Consignor - Consignee		- Railway undertaking
79	C	Charges: Description of the charges in accordance with point 4.1 of this manual with the individual amounts.	- Consignor - Consignee		- Railway undertaking
80		Cash on delivery: Not applicable to the wagon note.			

Box No	Status of information	Information	Access rights		
			Read	Write	Amend
81	O	Charges paid: Haulage charges to be paid by the consignor in the tariff currency, separately by tariff and NHM code.	- Consignor		- Railway undertaking
82	O	Charges due: Haulage charges to be paid by the consignee in the tariff currency separately by tariff and NHM code.	- Consignee		- Railway undertaking
83	O	Exchange rate for charges paid: Exchange rate for amounts to be paid by the consignor which are not expressed in the invoicing currency.	- Consignor		- Railway undertaking
84	O	Charges to be paid by the consignor: Total of the charges to be paid by the consignor in the tariff currency.	- Consignor		- Railway undertaking
85	O	Charges to be paid by the consignee: Total of the charges to be paid by the consignee in the tariff currency.	- Consignee		- Railway undertaking
86	O	Exchange rate for charges due: Exchange rate for amounts to be paid by the consignee which are not expressed in the invoicing currency.	- Consignee		- Railway undertaking
87	O	Charging section in the invoicing currency to be paid by the consignor	- Consignor		- Railway undertaking
88	O	Charging section in the tariff currency to be paid by the consignor	- Consignor		- Railway undertaking
89	O	Charging section in the tariff currency to be paid by the consignee	- Consignee		- Railway undertaking
90	O	Charging section in the invoicing currency to be paid by the consignee	- Consignee		- Railway undertaking
91	C	Total of supplementary sheets brought forward charges paid: Total of charging sections shown on supplementary sheets to be raised on departure brought forward (only applicable to paper wagon notes).			
92	C	Total of supplementary sheets brought forward charges due: Total of charging sections shown on supplementary sheets to be raised on arrival brought forward (only applicable to paper wagon notes).			
93	O	Grand total of the amounts to be raised on forwarding	- Consignor		- Railway undertaking
94	O	Grand total of the amounts to be raised on arrival	- Consignee		- Railway undertaking

Box No	Status of information	Information	Access rights		
			Read	Write	Amend
99		Customs endorsements: Not applicable to the wagon note.			

3 Currency names and codes

ALL	Lek albanais Albanischer Lek Albanian lek	HRK	Kuna croate Kroatische Kuna Croatian kuna	RON	Nouveau leu roumain Neue rumänische Leu New Romanian leu
AMD	Dram arménien Armenischer Dram Armenian dram	HUF	Forint hongrois Ungarischer Forint Hungarian forint	RSD	Dinar serbe Serbischer Dinar Serbian dinar
BAM	Mark convertible Konvertierbare Mark Convertible Mark	IQD	Dinar irakien Irakischer Dinar Iraqi dinar	RUB	Rouble russe Russischer Rubel Russian rouble
BGN	Lev bulgare Bulgarische Lew Bulgarian lev	IRR	Rial iranien Iranischer Rial Iranian rial	SEK	Couronne suédoise Schwedische Krone Swedish krona
CHF	Franc suisse Schweizer Franken Swiss franc	LBP	Livre libanaise Libanesisches Pfund Lebanese pound	SYP	Livre syrienne Syrisches Pfund Syrian pound
CZK	Couronne tchèque Tschechische Krone Czech koruna	MAD	Dirham marocain Marokkanischer Dirham Moroccan dirham	TND	Dinar tunisien Tunesischer Dinar Tunisian dinar
DKK	Couronne danoise Dänische Krone Danish krone	MKD	Denar macédonien Mazedonischer Denar Macedonian denar	TRY	Nouvelle livre turque Neues türkisches Pfund New Turkish lira
DZD	Dinar algérien Algerischer Dinar Algerian dinar	NOK	Couronne norvégienne Norwegische Krone Norwegian krone	UAH	Hryvnia ukrainien Ukrainischer Hryvnia Ukrainian hryvnia
EUR	EURO *)	PKR	Roupie pakistanaise Pakistanische Rupie Pakistani rupee	USD	Dollar USA USA-Dollar US dollar
GBP	Livre anglaise Englisches Pfund Pound sterling	PLN	Zloty polonais Polnischer Zloty Polish zloty	XDR	Droit de tirage spécial (DTS) Sonderziehungsrecht (SZR) Special drawing right (SDR)
GEL	Lari géorgien Georgischer Lari Georgian lari				

* Dans la République du Monténégro, l'Euro est utilisé.
Für die Republik Montenegro gilt der Euro.
In the Republic of Montenegro the euro is used.



Appendix 2

Point 4.2

List of charges*

1 General provisions

Charges include haulage charges and ancillary charges**.

This list contains the main charges for services linked to haulage (part A) and the main ancillary charges (part B).

2 Part A: Charges directly related to haulage

These charges are covered by the instruction "carriage charges paid".

UIC code (paper documents)	UNECE code (electronic documents)	Designation	Meaning (see page 4)	Special feature (see page 5)
1	2	3	4	5
11	104063	Port charges	X	
12	104071	Additional for extra loading/discharging sites (incl. Axle changing)		
13	104102	Ferry-boat crossing or maritime crossing (charge for)		
14	104109	Break of journey (charge for)	X	
21	108004	Cost of carriage by special train		
23	108006	Charges for out-of-gauge consignments		
24	110007	Mechanically refrigerated wagon charge		
26	104201	Costs for crossing the channel tunnel		
27	104159	Other costs not specified	X	

* Article 10 CIM refers to these as "costs"

** Article 10 CIM refers to these as "incidental costs"

3 Part B: Ancillary charges

UIC code (paper documents) 1	UNECE code (electronic documents) 2	Designation 3	Meaning (see page 4) 4	Special feature (see page 5) 5
Section 1 – Wagons handling costs				
35	216023	Private siding at destination station (charge for)		
36	216024	Private siding at forwarding station (charge for)		
37	216031	Shunting at forwarding station (charge for)	X	
38	216045	Shunting charge at destination station or at intermediate station	X	
Section 2				
Deliberately left blank				
Section 3 – Transport equipment costs				
50	401015	Wagon demurrage charge		
52	401017	Charge for using a wagon-carrying trailer on departure		
53	401018	Charge for using a wagon-carrying trailer on arrival		

UIC code (paper documents)	UNECE code (electronic documents)	Designation	Meaning (see page 4)	Special feature (see page 5)
1	2	3	4	5
		Section 4 – Customs duties, taxes and fees		
62	502009	VAT on charges collected by the user railway undertaking for traffic moving within the Member States of the European Union (EU)		X
		Section 5 – Other costs		
70	600018	Icing or re-icing charge		
71	600926	Cleaning or disinfection charge		
77	609019	Charges resulting from the fact that the consignor has entered in the wagon note particulars which are irregular/incorrect/incomplete or not in the allotted spaces (cf. article 8 § 1 of CIM)		X
82	609128	Other ancillary charges		
83	609129	Other expenses		
84	609130	Other charges to be collected from consignee		X
85	609103	Sums collected by other administrative authorities		
86	609109	Charges for earlier carriage		X
		Section 6 – Group codes		
02	200999	All wagons handling costs (section 1)		
04	400999	All transport equipment costs (section 3)		
05	500999	All customs duties, taxes and fees (section 4)		
06	600999	All other costs (section 5)		

Meaning of certain designations

UIC code	UNECE code	
11	104063	<i>Port charges</i> These charges are raised in certain ports for various services (other than shunting) involved in transferring goods and wagons from the port installations to ships and vice-versa.
14	104109	<i>Break of journey (charge for)</i> These charges are intended to cover the user railway undertaking's costs in providing a stop en route.
27	104159	<i>Other costs not specified</i> These charges are raised by some carriers, for example for the provision of a covered wagon or a match wagon.
37	216031	<i>Shunting at forwarding station (charge for)</i> These charges are raised when special shunting services are needed, for example for the provision, transfer to or removal of a wagon from a specific location in a station or a port.
38	216045	<i>Shunting charge at destination station or at intermediate station</i> See code 37 above.

Special features

UIC code	UNECE code	
62	502009	VAT on the charges raised by the user railway undertaking for traffic moving between Member States of the European Union (EU) is to be added to the before-tax charges invoiced to each debtor in accordance with the instruction on payment of charges to which the tax relates. VAT need not to be raised where fiscal rules exempt the user railway undertaking from raising it.
77	609019	These charges are to be paid by the consignor. The station at which these charges arise must enter them on the charges note (if a charges note is attached to the wagon note) or transfer them to the forwarding user railway undertaking.
84	609130	These charges may not be accepted by the consignor.
86	609109	Charges for earlier carriage must be paid by the consignee.



Appendix 3a

Point 6

CUV wagon note

Recommendation for the paper and the colour

- **Paper:** pressure sensitive (using a chemical process), white, transfer colour black
 - first sheet = coated back 56 g/m².
 - second to fourth sheet = coated front and back 53 g/m².
 - fifth sheet = coated front 57 g/m².

If consignment notes interleaved with carbon paper are used, papers with a mass (weight) of between 50 and 60 g/m² must be used.

- **Colour:** Pantone 348U (green)
- **Dimensions:** 211x297 mm
(including margin: 211x320 mm)

Special case: If CUV wagon notes are produced as printouts, if necessary the back is to be printed on a separate sheet on forwarding. If the back is not printed but charges arise en route, sheets 1, 2 and 3 of a CUV wagon note should be used as supplementary sheets and attached to the original wagon note.

Notwithstanding any clause to the contrary, carriage of goods shall be subject to the CIM Uniform Rules. In addition, the carrier's General Terms and Conditions of Carriage shall apply. Notwithstanding any clause to the contrary, the transport of goods shall be subject to the CIM Uniform Rules. Sont en outre applicables les conditions générales de transport du transporteur.

Except as otherwise agreed, the haulage of empty wagons shall be subject to the CUV Uniform Rules. In addition the relevant contractual conditions of the railway undertaking shall apply. Sauf convention contraire, l'acheminement des wagons vides est soumis aux Règles uniformes CUV. Sont en outre applicables les conditions contractuelles topiques de l'entreprise de transport ferroviaire.

30 CIM Consignment Note Lettre de voiture CIM		CUV Wagon Note Lettre wagon CUV		40	41	42	43
1 Consignor (name, address) - Expéditeur (nom, adresse) Signature VAT no. N° TVA		2 3 E-Mail Tel. Fax		7 Consignor's declarations Déclarations de l'expéditeur		8 Consignor's reference - Référence expéditeur	
4 Consignee (name, address, country) Destinataire (nom, adresse, pays) VAT no. N° TVA		5 6 E-Mail Tel. Fax		9 Documents attached - Annexes			
10 Delivery point Lieu de livraison		11 12		16 Acceptance Prise en charge month - day - hour mois - jour - heure		17	
Station - Gare Country - Pays		13 Commercial specification - Conditions commerciales 14		18 Wagon no. - Wagon N° Point - Lieu		19 Section - Parcours Sectional invoicing Facturation transit by - par	
15 Information for the consignee - Informations pour le destinataire		20 Payment instructions Paiement des frais <input type="checkbox"/> Carriage charges paid Franco de port <input type="checkbox"/> Incoterms		including - y compris up to - jusqu'à			
21 Description of the goods Désignation de la marchandise		22 Exceptional consignment Transport exceptionnel yes oui <input type="checkbox"/>		23 RID yes oui <input type="checkbox"/>		24 NHM code 25 Mass (weight) Masse	
				26 Declaration of value Déclaration de valeur Currency 27 Interest in delivery Intérêt à la livraison Monnaie		28 Cash on delivery Remboursement Currency	
				99 Customs endorsements Indications douanières		48 Examination Vérification by - par	
70 Section Parcours 71 72 73 74 75 76 77 78		79 Charges Frais		49 Prepayment coding - Code d'affranchissement 50 Route - Itinéraires			
56 Carrier's declarations - Déclarations du transporteur		57 Other carriers - Autres transporteurs Name, address - Nom, adresse Section - Parcours Status Qualité		51 Customs procedures - Opérations douanières			
58 a) Contractual carrier - Transporteur contractuel Signature b) Simplified transit procedure for rail Procédure simplifiée de transit ferroviaire Code for the principal Code principal obligé		59 Date of arrival - Date d'arrivée Arrival no. - Arrivage N° Original		60 Made available Mise à disposition month - day - hour mois - jour - heure 61 Acknowledgement of receipt Quittance du destinataire		62 Consignment number Identification de l'envoi Country - Pays Station - Gare Undertaking Entreprise Consig't no. Exp. N°	
		29 Place and date completed - Lieu et date d'établissement					

Charging sections (continued) – Sections de taxation (suite)	Charges paid – Franco		To pay – Port dû	
	Invoicing currency Monnaie d'encaissement	Tariff currency Monnaie du tarif	Tariff currency Monnaie du tarif	Invoicing currency Monnaie d'encaissement

Cash on delivery (brought forward from the front) } 80
Remboursement (Report du recto) }

86 Ex. Rate

90

D	70 Section Parcours	71	72	73	74	75	76	77	78	A	
										79 Charges	80
E	70 Section Parcours	71	72	73	74	75	76	77	78	B	
										79 Frais	80
F	70 Section Parcours	71	72	73	74	75	76	77	78	C	
										79 Charges	80
G	70 Section Parcours	71	72	73	74	75	76	77	78	Charges	
										79	80

Brought forward from the front – Report du recto

	81	82	83	84	85	86	87	88	89	90
83 Cours	84	85	86	87	88	89	90	91	92	93
83 Ex. Rate	84	85	86	87	88	89	90	91	92	93
83 Cours	84	85	86	87	88	89	90	91	92	93
83 Ex. Rate	84	85	86	87	88	89	90	91	92	93
83 Cours	84	85	86	87	88	89	90	91	92	93
83 Ex. Rate	84	85	86	87	88	89	90	91	92	93
83 Cours	84	85	86	87	88	89	90	91	92	93
83 Ex. Rate	84	85	86	87	88	89	90	91	92	93
91	Brought forward from supplementary sheets Report des feuilles supplémentaires								92	93
93	Grand total – Montant général								94	95

<p>Notwithstanding any clause to the contrary, carriage of goods shall be subject to the CIM Uniform Rules. In addition, the carrier's General Terms and Conditions of Carriage shall apply. Notwithstanding toute clause contraire, le transport des marchandises est soumis aux Règles uniformes CIM. Sont en outre applicables les conditions générales de transport du transporteur.</p> <p>Except as otherwise agreed, the haulage of empty wagons shall be subject to the CUV Uniform Rules. In addition the relevant contractual conditions of the railway undertaking shall apply. Sauf convention contraire, l'acheminement des wagons vides est soumis aux Règles uniformes CUV. Sont en outre applicables les conditions contractuelles topiques de l'entreprise de transport ferroviaire.</p>		<p>30 CIM Consignment Note Lettre de voiture CIM</p>		<p>CUV Wagon Note Lettre wagon CUV</p>		<p>40</p>		<p>41</p>		<p>42</p>		<p>43</p>							
<p>1 Consignor (name, address) - Expéditeur (nom, adresse)</p> <p>Signature</p> <p>VAT no. N° TVA</p>		<p>2</p> <p>3</p> <p>E-Mail</p> <p>Tel.</p> <p>Fax</p>		<p>7 Consignor's declarations Déclarations de l'expéditeur</p>		<p>8 Consignor's reference - Référence expéditeur</p>		<p>44</p>		<p>45</p>		<p>46</p>		<p>47</p>					
<p>4 Consignee (name, address, country) Destinataire (nom, adresse, pays)</p> <p>VAT no. N° TVA</p>		<p>5</p> <p>6</p> <p>E-Mail</p> <p>Tel.</p> <p>Fax</p>		<p>9 Documents attached - Annexes</p>		<p>16 Acceptance Prise en charge</p> <p>month - day - hour mois - jour - heure</p>		<p>17</p>		<p>10 Delivery point Lieu de livraison</p>		<p>11</p>		<p>12</p>					
<p>Station - Gare</p>		<p>Country - Pays</p>		<p>13 Commercial specification - Conditions commerciales</p>		<p>14</p>		<p>15 Information for the consignee - Informations pour le destinataire</p>		<p>18 Wagon no. - Wagon N°</p>		<p>19 Section - Parcours</p> <p>by - par</p>		<p>Sectional invoicing Facturation transit</p>					
<p>21 Description of the goods Désignation de la marchandise</p>		<p>22 Exceptional consignment Transport exceptionnel</p> <p>yes oui</p>		<p>23 RID</p> <p>yes oui</p>		<p>24 NHM code</p>		<p>25 Mass (weight) Masse</p>		<p>26 Declaration of value Déclaration de valeur</p> <p>Currency Monnaie</p>		<p>27 Interest in delivery Intérêt à la livraison</p> <p>Monnaie</p>		<p>28 Cash on delivery Remboursement</p> <p>Currency</p>					
<p>20 Payment instructions Paiement des frais</p> <p>including - y compris</p> <p>up to - jusqu'à</p> <p><input type="checkbox"/> Carriage charges paid Franco de port</p> <p><input type="checkbox"/> Incoterms</p>		<p>99 Customs endorsements Indications douanières</p>		<p>48 Examination Vérification</p> <p>by - par</p>		<p>49 Prepayment coding - Code d'affranchissement</p>		<p>50 Route - Itinéraires</p>		<p>51 Customs procedures - Opérations douanières</p>		<p>52 Charges note Bulletin d'affranchissement</p> <p>yes oui</p> <p>returned renvoyé</p> <p>month - day mois - jour</p>		<p>53 Notification of payment no. Avis d'encaissement N°</p> <p>returned renvoyé</p> <p>month - day mois - jour</p>		<p>54 Formal report no. Procès-verbal N°</p> <p>made out by établi par</p> <p>month - day mois - jour</p>			
<p>56 Carrier's declarations - Déclarations du transporteur</p>		<p>57 Other carriers - Autres transporteurs</p> <p>Name, address - Nom, adresse</p>		<p>58 a) Contractual carrier - Transporteur contractuel</p> <p>Signature</p>		<p>59 Date of arrival - Date d'arrivée</p> <p>Arrival no. - Arrivage N°</p>		<p>60 Made available Mise à disposition</p> <p>month - day - hour mois - jour - heure</p>		<p>61 Acknowledgement of receipt Quittance du destinataire</p>		<p>62 Consignment number Identification de l'envoi</p> <p>Country - Pays</p> <p>Station - Gare</p> <p>Undertaking Entreprise</p> <p>Consig't no. Exp. N°</p>		<p>29 Place and date completed - Lieu et date d'établissement</p>					
<p>70 Section Parcours</p>		<p>71</p>		<p>72</p>		<p>73</p>		<p>74</p>		<p>75</p>		<p>76</p>		<p>77</p>		<p>78</p>		<p>79 Charges</p>	
<p>70 Section Parcours</p>		<p>71</p>		<p>72</p>		<p>73</p>		<p>74</p>		<p>75</p>		<p>76</p>		<p>77</p>		<p>78</p>		<p>79 Frais</p>	
<p>70 Section Parcours</p>		<p>71</p>		<p>72</p>		<p>73</p>		<p>74</p>		<p>75</p>		<p>76</p>		<p>77</p>		<p>78</p>		<p>79 Charges</p>	
<p>58 b) Simplified transit procedure for rail Procédure simplifiée de transit ferroviaire</p> <p>yes oui</p> <p>Code for the principal Code principal obligé</p>		<p>Invoice Feuille de route</p>		<p>2</p>		<p>Date, signature</p>		<p>29</p>		<p>29</p>		<p>29</p>		<p>29</p>		<p>29</p>			

Charging sections (continued) – Sections de taxation (suite)				Charges paid – Franco		To pay – Port dû		
				Invoicing currency Monnaie d'encaissement	Tariff currency Monnaie du tarif	Tariff currency Monnaie du tarif	Invoicing currency Monnaie d'encaissement	
				Cash on delivery (brought forward from the front) } 80 Remboursement (Report du recto)				
				86 Ex. Rate				
				90				
D	70	Section Parcours	71	72	81	82		
	75		76	77	83 Cours	84	85	86 Cours
E	70	Section Parcours	71	72	87	88	89	90
	75		76	77	◀ 81	82	▶	
F	70	Section Parcours	71	72	83 Ex. Rate	84	85	86 Ex. Rate
	75		76	77	87	88	89	90
G	70	Section Parcours	71	72	◀ 81	82	▶	
	75		76	77	83 Cours	84	85	86 Cours
				87				
				88				
				89				
				90				
				91				
				92				
				93				
				94				

Brought forward from the front – Report du recto

A	Charges	79		
B	Frais	79		
C	Charges	79		

<p>Notwithstanding any clause to the contrary, carriage of goods shall be subject to the CIM Uniform Rules. In addition, the carrier's General Terms and Conditions of Carriage shall apply. Notwithstanding toute clause contraire, le transport des marchandises est soumis aux Règles uniformes CIM. Sont en outre applicables les conditions générales de transport du transporteur.</p> <p>Except as otherwise agreed, the haulage of empty wagons shall be subject to the CUV Uniform Rules. In addition the relevant contractual conditions of the railway undertaking shall apply. Sauf convention contraire, l'acheminement des wagons vides est soumis aux Règles uniformes CUV. Sont en outre applicables les conditions contractuelles topiques de l'entreprise de transport ferroviaire.</p>		<p>30 CIM Consignment Note Lettre de voiture CIM</p>		<p>CUV Wagon Note Lettre wagon CUV</p>		<p>40</p>		<p>41</p>		<p>42</p>		<p>43</p>													
<p>1 Consignor (name, address) - Expéditeur (nom, adresse)</p> <p>Signature</p> <p>VAT no. N° TVA</p>		<p>2</p> <p>3</p> <p>E-Mail</p> <p>Tel.</p> <p>Fax</p>		<p>7 Consignor's declarations Déclarations de l'expéditeur</p>		<p>8 Consignor's reference - Référence expéditeur</p>		<p>44</p>		<p>45</p>		<p>46</p>		<p>47</p>											
<p>4 Consignee (name, address, country) Destinataire (nom, adresse, pays)</p> <p>VAT no. N° TVA</p>		<p>5</p> <p>6</p> <p>E-Mail</p> <p>Tel.</p> <p>Fax</p>		<p>9 Documents attached - Annexes</p>		<p>10 Delivery point Lieu de livraison</p>		<p>11</p>		<p>12</p>		<p>16 Acceptance Prise en charge</p> <p>month - day - hour mois - jour - heure</p>		<p>17</p>											
<p>13 Commercial specification - Conditions commerciales</p>		<p>14</p>		<p>15 Information for the consignee - Informations pour le destinataire</p>		<p>18 Wagon no. - Wagon N°</p>		<p>19 Section - Parcours</p>		<p>by - par</p>		<p>Sectional invoicing Facturation transit</p>		<p>20 Payment instructions Païement des frais</p> <p>including - y compris up to - jusqu'à</p> <p><input type="checkbox"/> Carriage charges paid Franco de port</p> <p><input type="checkbox"/> Incoterms</p>											
<p>21 Description of the goods Désignation de la marchandise</p>		<p>22 Exceptional consignment Transport exceptionnel</p> <p>yes oui <input type="checkbox"/></p>		<p>23 RID</p> <p>yes oui <input type="checkbox"/></p>		<p>24 NHM code</p>		<p>25 Mass (weight) Masse</p>		<p>26 Declaration of value Déclaration de valeur</p> <p>Currency</p>		<p>27 Interest in delivery Intérêt à la livraison</p> <p>Monnaie</p>		<p>28 Cash on delivery Remboursement</p> <p>Currency</p>											
<p>70 Section Parcours</p>		<p>71</p>		<p>72</p>		<p>73</p>		<p>74</p>		<p>75</p>		<p>76</p>		<p>77</p>		<p>78</p>		<p>79 Charges</p>		<p>49 Prepayment coding - Code d'affranchissement</p>		<p>50 Route - Itinéraires</p>			
<p>70 Section Parcours</p>		<p>71</p>		<p>72</p>		<p>73</p>		<p>74</p>		<p>75</p>		<p>76</p>		<p>77</p>		<p>78</p>		<p>79 Frais</p>		<p>51 Customs procedures - Opérations douanières</p>		<p>52 Charges note Bulletin d'affranchissement</p> <p>yes oui <input type="checkbox"/> returned renvoyé</p> <p>month - day mois - jour</p>			
<p>70 Section Parcours</p>		<p>71</p>		<p>72</p>		<p>73</p>		<p>74</p>		<p>75</p>		<p>76</p>		<p>77</p>		<p>78</p>		<p>79 Charges</p>		<p>53 Notification of payment no. Avis d'encaissement N°</p> <p>returned renvoyé</p> <p>month - day mois - jour</p>		<p>54 Formal report no. Procès-verbal N°</p> <p>made out by établi par</p> <p>month - day mois - jour</p>			
<p>70 Section Parcours</p>		<p>71</p>		<p>72</p>		<p>73</p>		<p>74</p>		<p>75</p>		<p>76</p>		<p>77</p>		<p>78</p>		<p>79 Charges</p>		<p>55 Extension of transit time - Prolongation du délai de livraison</p> <p>Code from - du to - au place - lieu</p>		<p>56 Carrier's declarations - Déclarations du transporteur</p>		<p>57 Other carriers - Autres transporteurs</p> <p>Name, address - Nom, adresse</p> <p>Section - Parcours</p> <p>Status Qualité</p>	
<p>58 a) Contractual carrier - Transporteur contractuel</p> <p>Signature</p>		<p>59 Date of arrival - Date d'arrivée</p> <p>Arrival no. - Arrivage N°</p>		<p>60 Made available Mise à disposition</p> <p>month - day - hour mois - jour - heure</p>		<p>61 Acknowledgement of receipt Quittance du destinataire</p>		<p>62 Consignment number Identification de l'envoi</p> <p>Country - Pays</p> <p>Station - Gare</p> <p>Undertaking Entreprise</p> <p>Consig't no. Exp. N°</p>		<p>29 Place and date completed - Lieu et date d'établissement</p>		<p>3</p>		<p>Arrival note/Customs Bulletin d'arrivée/Douane</p>		<p>Date, signature</p>									

Charging sections (continued) – Sections de taxation (suite)	Charges paid – Franco		To pay – Port dû	
	Invoicing currency Monnaie d'encaissement	Tariff currency Monnaie du tarif	Tariff currency Monnaie du tarif	Invoicing currency Monnaie d'encaissement

Cash on delivery (brought forward from the front) } 80
Remboursement (Report du recto) }

86 Ex. Rate

90

Brought forward from the front – Report du recto

A	Charges	79		
	Frais	79		
B	Charges	79		
	Frais	79		
C	Charges	79		
	Frais	79		

D	Section Parcours	70	71	72	79		
		73	74	75			
E	Section Parcours	70	71	72	79		
		73	74	75			
F	Section Parcours	70	71	72	79		
		73	74	75			
G	Section Parcours	70	71	72	79		
		73	74	75			

	81	82	
83 Cours	84	85	86 Cours
87	88	89	90
	81	82	
83 Ex. Rate	84	85	86 Ex. Rate
87	88	89	90
	81	82	
83 Cours	84	85	86 Cours
87	88	89	90
	81	82	
83 Ex. Rate	84	85	86 Ex. Rate
87	88	89	90
	81	82	
83 Cours	84	85	86 Cours
87	88	89	90
	81	82	
83 Ex. Rate	84	85	86 Ex. Rate
87	88	89	90
	81	82	
83 Cours	84	85	86 Cours
87	88	89	90
91	Brought forward from supplementary sheets Report des feuilles supplémentaires		92
93	Grand total – Montant général		94

30 CIM Consignment Note Lettre de voiture CIM		CUV Wagon Note Lettre wagon CUV		40 41 42 43 44 45 46 47	
1 Consignor (name, address) - Expéditeur (nom, adresse) Signature VAT no. N° TVA		2 3 E-Mail Tel. Fax		7 Consignor's declarations Déclarations de l'expéditeur	
4 Consignee (name, address, country) Destinataire (nom, adresse, pays) VAT no. N° TVA		5 6 E-Mail Tel. Fax		8 Consignor's reference - Référence expéditeur	
10 Delivery point Lieu de livraison		11 12		16 Acceptance Prise en charge month - day - hour mois - jour - heure	
13 Commercial specification - Conditions commerciales		14		17 Point - Lieu	
15 Information for the consignee - Informations pour le destinataire		18 Wagon no. - Wagon N°		19 Section - Parcours by - par	
21 Description of the goods Désignation de la marchandise		22 Exceptional consignment Transport exceptionnel yes oui <input type="checkbox"/>		20 Payment instructions Paiement des frais <input type="checkbox"/> Carriage charges paid Franco de port <input type="checkbox"/> Incoterms	
23 RID yes oui <input type="checkbox"/>		24 NHM code		25 Mass (weight) Masse	
26 Declaration of value Déclaration de valeur Currency Monnaie		27 Interest in delivery Intérêt à la livraison Monnaie		28 Cash on delivery Remboursement Currency	
29 Place and date completed - Lieu et date d'établissement		48 Examination Vérification		49 Prepayment coding - Code d'affranchissement	
50 Route - Itinéraires		51 Customs procedures - Opérations douanières		52 Charges note Bulletin d'affranchissement yes oui <input type="checkbox"/>	
53 Notification of payment no. Avis d'encaissement N°		54 Formal report no. Procès-verbal N°		55 Extension of transit time - Prolongation du délai de livraison Code from - du to - au place - lieu	
56 Carrier's declarations - Déclarations du transporteur		57 Other carriers - Autres transporteurs Name, address - Nom, adresse		58 a) Contractual carrier - Transporteur contractuel Signature	
59 Date of arrival - Date d'arrivée Arrival no. - Arrivage N°		60 Made available Mise à disposition month - day - hour mois - jour - heure		61 Acknowledgement of receipt Quittance du destinataire	
62 Consignment number Identification de l'envoi Undertaking Entreprise		63 Country - Pays Station - Gare		64 Consig't no. Exp. N°	
65 Duplicate Duplicata		66 Date, signature		67 Status Qualité	

Charging sections (continued) – Sections de taxation (suite)	Charges paid – Franco		To pay – Port dû	
	Invoicing currency Monnaie d'encaissement	Tariff currency Monnaie du tarif	Tariff currency Monnaie du tarif	Invoicing currency Monnaie d'encaissement

Cash on delivery (brought forward from the front) } 80
 Remboursement (Report du recto) }

86 Ex. Rate

90

D	70 Section Parcours	71	72	79 Charges
E	70 Section Parcours	71	72	79 Charges
F	70 Section Parcours	71	72	79 Charges
G	70 Section Parcours	71	72	79 Charges

Brought forward from the front – Report du recto

A	79 Charges	81	82	83 Cours	84	85	86 Cours
B	79 Frais	81	82	87	88	89	90
C	79 Charges	81	82	83 Cours	84	85	86 Cours
	79 Frais	81	82	87	88	89	90
	79 Charges	81	82	83 Cours	84	85	86 Cours
	79 Frais	81	82	87	88	89	90
	79 Charges	81	82	83 Cours	84	85	86 Cours
	79 Frais	81	82	87	88	89	90
	79 Charges	81	82	83 Cours	84	85	86 Cours
	79 Frais	81	82	87	88	89	90
	79 Charges	81	82	83 Cours	84	85	86 Cours
	79 Frais	81	82	87	88	89	90

81	82		
83 Cours	84	85	86 Cours
87	88	89	90
83 Ex. Rate	84	85	86 Ex. Rate
87	88	89	90
83 Cours	84	85	86 Cours
87	88	89	90
83 Ex. Rate	84	85	86 Ex. Rate
87	88	89	90
83 Cours	84	85	86 Cours
87	88	89	90
83 Cours	84	85	86 Cours
87	88	89	90
91	Brought forward from supplementary sheets Report des feuilles supplémentaires		92
93	Grand total – Montant général		94

<p>Notwithstanding any clause to the contrary, carriage of goods shall be subject to the CIM Uniform Rules. In addition, the carrier's General Terms and Conditions of Carriage shall apply. Notwithstanding toute clause contraire, le transport des marchandises est soumis aux Règles uniformes CIM. Sont en outre applicables les conditions générales de transport du transporteur.</p> <p>Except as otherwise agreed, the haulage of empty wagons shall be subject to the CUV Uniform Rules. In addition the relevant contractual conditions of the railway undertaking shall apply. Sauf convention contraire, l'acheminement des wagons vides est soumis aux Règles uniformes CUV. Sont en outre applicables les conditions contractuelles topiques de l'entreprise de transport ferroviaire.</p>		<p>30 CIM Consignment Note Lettre de voiture CIM</p>		<p>CUV Wagon Note Lettre wagon CUV</p>		<p>40</p>		<p>41</p>		<p>42</p>		<p>43</p>													
<p>1 Consignor (name, address) - Expéditeur (nom, adresse)</p> <p>Signature</p> <p>VAT no. N° TVA</p>		<p>2</p> <p>3</p> <p>E-Mail</p> <p>Tel.</p> <p>Fax</p>		<p>7 Consignor's declarations Déclarations de l'expéditeur</p>		<p>8 Consignor's reference - Référence expéditeur</p>		<p>44</p>		<p>45</p>		<p>46</p>		<p>47</p>											
<p>4 Consignee (name, address, country) Destinataire (nom, adresse, pays)</p> <p>VAT no. N° TVA</p>		<p>5</p> <p>6</p> <p>E-Mail</p> <p>Tel.</p> <p>Fax</p>		<p>9 Documents attached - Annexes</p>		<p>10 Delivery point Lieu de livraison</p>		<p>11</p>		<p>12</p>		<p>16 Acceptance Prise en charge</p> <p>month - day - hour mois - jour - heure</p>		<p>17</p>											
<p>13 Commercial specification - Conditions commerciales</p>		<p>14</p>		<p>15 Information for the consignee - Informations pour le destinataire</p>		<p>18 Wagon no. - Wagon N°</p>		<p>19 Section - Parcours</p>		<p>by - par</p>		<p>Sectional invoicing Facturation transit</p>		<p>20 Payment instructions Païement des frais</p> <p>including - y compris up to - jusqu'à</p> <p><input type="checkbox"/> Carriage charges paid Franco de port</p> <p><input type="checkbox"/> Incoterms</p>											
<p>21 Description of the goods Désignation de la marchandise</p>		<p>22 Exceptional consignment Transport exceptionnel</p> <p>yes oui <input type="checkbox"/></p>		<p>23 RID</p> <p>yes oui <input type="checkbox"/></p>		<p>24 NHM code</p>		<p>25 Mass (weight) Masse</p>		<p>26 Declaration of value Déclaration de valeur</p> <p>Currency Monnaie</p>		<p>27 Interest in delivery Intérêt à la livraison</p> <p>Monnaie</p>		<p>28 Cash on delivery Remboursement</p> <p>Currency</p>											
<p>70 Section Parcours</p>		<p>71</p>		<p>72</p>		<p>73</p>		<p>74</p>		<p>75</p>		<p>76</p>		<p>77</p>		<p>78</p>		<p>79 Charges</p>		<p>49 Prepayment coding - Code d'affranchissement</p>		<p>50 Route - Itinéraires</p>			
<p>70 Section Parcours</p>		<p>71</p>		<p>72</p>		<p>73</p>		<p>74</p>		<p>75</p>		<p>76</p>		<p>77</p>		<p>78</p>		<p>79 Frais</p>		<p>51 Customs procedures - Opérations douanières</p>		<p>52 Charges note Bulletin d'affranchissement</p> <p>yes oui <input type="checkbox"/></p> <p>returned renvoyé</p> <p>month - day mois - jour</p>			
<p>70 Section Parcours</p>		<p>71</p>		<p>72</p>		<p>73</p>		<p>74</p>		<p>75</p>		<p>76</p>		<p>77</p>		<p>78</p>		<p>79 Charges</p>		<p>53 Notification of payment no. Avis d'encaissement N°</p> <p>returned renvoyé</p> <p>month - day mois - jour</p>		<p>54 Formal report no. Procès-verbal N°</p> <p>made out by établi par</p> <p>month - day mois - jour</p>			
<p>70 Section Parcours</p>		<p>71</p>		<p>72</p>		<p>73</p>		<p>74</p>		<p>75</p>		<p>76</p>		<p>77</p>		<p>78</p>		<p>79 Charges</p>		<p>55 Extension of transit time - Prolongation du délai de livraison</p> <p>Code from - du to - au place - lieu</p>		<p>56 Carrier's declarations - Déclarations du transporteur</p>		<p>57 Other carriers - Autres transporteurs</p> <p>Name, address - Nom, adresse</p> <p>Section - Parcours</p> <p>Status Qualité</p>	
<p>58 a) Contractual carrier - Transporteur contractuel</p> <p>Signature</p>		<p>59 Date of arrival - Date d'arrivée</p> <p>Arrival no. - Arrivage N°</p>		<p>60 Made available Mise à disposition</p> <p>month - day - hour mois - jour - heure</p>		<p>61 Acknowledgement of receipt Quittance du destinataire</p>		<p>62 Consignment number Identification de l'envoi</p> <p>Country - Pays</p> <p>Station - Gare</p> <p>Undertaking Entreprise</p> <p>Consig't no. Exp. N°</p>		<p>29 Place and date completed - Lieu et date d'établissement</p>		<p>5</p>		<p>Duplicate invoice Souche d'expédition</p>		<p>Date, signature</p>									



Appendix 3b

Point 6

CUV wagon note for combined transport

Recommendation for the paper and the colour

- **Paper:** pressure sensitive (using a chemical process), white, transfer colour black
 - first sheet = coated back 56 g/m².
 - second to fourth sheets = coated front and back 53 g/m².
 - fifth sheet = coated front 57 g/m².

If consignment notes interleaved with carbon paper are used, papers with a weight of between 50 and 60 g/m² must be used.

- **Colour:** Pantone 348U (green)
- **Dimensions:** 211x297 mm
(including margin: 211x320 mm)

Special case: If CUV combined transport wagon notes are produced as printouts, if necessary the back is to be printed on a separate sheet on forwarding. If the back is not printed but charges arise en route, sheets 1, 2 and 3 of a CUV wagon note should be used as supplementary sheets and attached to the original wagon note.

To be completed by the combined transport operator or the customer/forwarding haulier
 A remplir par l'entreprise de transport combiné ou le client/remettant

Mark the box applicable with a cross - Désigner par une croix ce qui convient
 (Boxes - Cases 20, 22, 23, 30, 52, 58)

Print 6, 7, 8

<p>30 CIM Consignment Note for Combined Transport Lettre de voiture CIM transport combiné <input type="checkbox"/></p> <p>1 Consignor (name, address) - Expéditeur (nom, adresse)</p> <p>Signature</p> <p>VAT no. N° TVA</p> <p>4 Consignee (name, address, country) Destinataire (nom, adresse, pays)</p> <p>VAT no. N° TVA</p>		<p>CUV Wagon Note for Combined Transport Lettre wagon CUV transport combiné <input type="checkbox"/></p> <p>2</p> <p>3</p> <p>E-Mail</p> <p>Tel.</p> <p>Fax</p> <p>5</p> <p>6</p> <p>E-Mail</p> <p>Tel.</p> <p>Fax</p>		<p>40</p> <p>44</p>		<p>41</p> <p>45</p>		<p>42</p> <p>46</p>		<p>43</p> <p>47</p>	
<p>10 Delivery point Lieu de livraison</p> <p>11</p> <p>Station - Gare</p> <p>Country - Pays</p>		<p>7 Consignor's declarations Déclarations de l'expéditeur</p> <p>8 Consignor's reference - Référence expéditeur</p>		<p>16 Acceptance Prise en charge</p> <p>month - day - hour mois - jour - heure</p> <p>17</p> <p>Point - Lieu</p>		<p>9 Documents attached - Annexes</p>		<p>18 Wagon no. - Wagon N°</p> <p>19 Section - Parcours</p> <p>by - par</p>		<p>20 Payment instructions Paiement des frais</p> <p>including - y compris up to - jusqu'à</p> <p><input type="checkbox"/> Carriage charges paid Franco de port</p> <p><input type="checkbox"/> Incoterms</p>	
<p>13 Commercial specification - Conditions commerciales</p> <p>14</p>		<p>15 Information for the consignee - Informations pour le destinataire</p>		<p>21 No UTI/Type UTI/Length UTI/Net mass (weight)/Tare UTI/Description of the goods N° UTI/Type UTI/Longueur UTI/Masse nette/Tare UTI/Désignation de la marchandise</p> <p>UTI 1 Seal nos - Scellés N°</p> <p>Reference - Référence</p>		<p>22 Exceptional consignment Transport exceptionnel</p> <p>yes oui <input type="checkbox"/></p>		<p>23 RID</p> <p>yes oui <input type="checkbox"/></p>		<p>24 NHM Code UTI 1</p> <p>NHM Code UTI 2</p>	
<p>25 Gross mass (weight) UTI 1</p> <p>Masse brute UTI 2</p> <p>Total</p>		<p>26 Declaration of value Déclaration de valeur</p> <p>Currency</p> <p>27 Interest in delivery Intérêt à la livraison</p> <p>Monnaie</p> <p>28 Cash on delivery Remboursement</p> <p>Currency</p>		<p>99 Customs endorsements Indications douanières</p>		<p>48 Examination Vérification</p> <p>by - par</p>					
<p>29 Place and date completed - Lieu et date d'établissement</p>		<p>50 Route - Itinéraires</p>		<p>51 Customs procedures - Opérations douanières</p>		<p>52 Charges note Bulletin d'affranchissement</p> <p>yes oui <input type="checkbox"/> returned renvoyé</p> <p>month - day mois - jour</p>		<p>53 Notification of payment no. Avis d'encaissement N°</p> <p>returned renvoyé</p> <p>month - day mois - jour</p>		<p>54 Formal report no. Procès-verbal N°</p> <p>made out by établi par</p> <p>month - day mois - jour</p>	
<p>55 Extension of transit time - Prolongation du délai de livraison</p> <p>Code from - du to - au place - lieu</p>		<p>56 Carrier's declarations - Déclarations du transporteur</p>		<p>57 Other carriers - Autres transporteurs</p> <p>Name, address - Nom, adresse</p> <p>Section - Parcours</p> <p>Status Qualité</p>		<p>58 a) Contractual carrier - Transporteur contractuel</p> <p>Signature</p>		<p>59 Date of arrival - Date d'arrivée</p> <p>month - day - hour mois - jour - heure</p> <p>Arrival no. - Arrivage N°</p>		<p>60 Made available Mise à disposition</p> <p>month - day - hour mois - jour - heure</p>	
<p>58 b) Simplified transit procedure for rail Procédure simplifiée de transit ferroviaire</p> <p>yes oui <input type="checkbox"/></p> <p>Code for the principal Code principal obligé</p>		<p>61 Acknowledgement of receipt Quittance du destinataire</p>		<p>62 Consignment number Identification de l'envoi</p> <p>Country - Pays Station - Gare</p> <p>Undertaking Entreprise</p> <p>Consig't no. Exp. N°</p>		<p>1</p> <p>Date, signature</p>					

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To be completed by the combined transport operator or the customer/forwarding haulier
 A remplir par l'entreprise de transport combiné ou le client/remettant

Mark the box applicable with a cross - Désigner par une croix ce qui convient
 (Boxes - Cases 20, 22, 23, 30, 52, 58)

Print 6, 7, 8

<p>30 CIM Consignment Note for Combined Transport Lettre de voiture CIM transport combiné <input type="checkbox"/></p> <p>1 Consignor (name, address) - Expéditeur (nom, adresse)</p> <p>Signature</p> <p>VAT no. N° TVA</p> <p>4 Consignee (name, address, country) Destinataire (nom, adresse, pays)</p> <p>VAT no. N° TVA</p>		<p>CUV Wagon Note for Combined Transport Lettre wagon CUV transport combiné <input type="checkbox"/></p> <p>2</p> <p>3</p> <p>E-Mail</p> <p>Tel.</p> <p>Fax</p> <p>5</p> <p>6</p> <p>E-Mail</p> <p>Tel.</p> <p>Fax</p>		<p>40</p> <p>44</p>		<p>41</p> <p>45</p>		<p>42</p> <p>46</p>		<p>43</p> <p>47</p>	
<p>10 Delivery point Lieu de livraison</p> <p>11</p> <p>Station - Gare</p> <p>Country - Pays</p>		<p>7 Consignor's declarations Déclarations de l'expéditeur</p> <p>8 Consignor's reference - Référence expéditeur</p>		<p>16 Acceptance Prise en charge</p> <p>month - day - hour mois - jour - heure</p> <p>17</p> <p>Point - Lieu</p>		<p>9 Documents attached - Annexes</p>		<p>18 Wagon no. - Wagon N°</p> <p>19 Section - Parcours</p> <p>by - par</p>		<p>20 Payment instructions Paiement des frais</p> <p>including - y compris up to - jusqu'à</p> <p><input type="checkbox"/> Carriage charges paid Franco de port</p> <p><input type="checkbox"/> Incoterms</p>	
<p>13 Commercial specification - Conditions commerciales</p> <p>14</p>		<p>15 Information for the consignee - Informations pour le destinataire</p>		<p>21 No UTI/Type UTI/Length UTI/Net mass (weight)/Tare UTI/Description of the goods N° UTI/Type UTI/Longueur UTI/Masse nette/Tare UTI/Désignation de la marchandise</p> <p>UTI 1 Seal nos - Scellés N°</p> <p>Reference - Référence</p>		<p>22 Exceptional consignment Transport exceptionnel</p> <p>yes oui <input type="checkbox"/></p>		<p>23 RID</p> <p>yes oui <input type="checkbox"/></p>		<p>24 NHM Code UTI 1</p> <p>NHM Code UTI 2</p>	
<p>25 Gross mass (weight) UTI 1</p> <p>Masse brute UTI 2</p> <p>Total</p>		<p>26 Declaration of value Déclaration de valeur</p> <p>Currency</p> <p>27 Interest in delivery Intérêt à la livraison</p> <p>Monnaie</p> <p>28 Cash on delivery Remboursement</p> <p>Currency</p>		<p>99 Customs endorsements Indications douanières</p>		<p>48 Examination Vérification</p> <p>by - par</p>					
<p>29 Place and date completed - Lieu et date d'établissement</p>		<p>50 Route - Itinéraires</p>		<p>51 Customs procedures - Opérations douanières</p>		<p>52 Charges note Bulletin d'affranchissement</p> <p>yes oui <input type="checkbox"/> returned renvoyé</p> <p>month - day mois - jour</p>		<p>53 Notification of payment no. Avis d'encaissement N°</p> <p>returned renvoyé</p> <p>month - day mois - jour</p>		<p>54 Formal report no. Procès-verbal N°</p> <p>made out by établi par</p> <p>month - day mois - jour</p>	
<p>55 Extension of transit time - Prolongation du délai de livraison</p> <p>Code from - du to - au place - lieu</p>		<p>56 Carrier's declarations - Déclarations du transporteur</p>		<p>57 Other carriers - Autres transporteurs</p> <p>Name, address - Nom, adresse</p> <p>Section - Parcours</p> <p>Status Qualité</p>		<p>58 a) Contractual carrier - Transporteur contractuel</p> <p>Signature</p> <p>b) Simplified transit procedure for rail Procédure simplifiée de transit ferroviaire</p> <p>yes oui <input type="checkbox"/></p> <p>Code for the principal Code principal obligé</p>		<p>59 Date of arrival - Date d'arrivée</p> <p>Arrival no. - Arrivage N°</p> <p>Invoice Feuille de route</p>		<p>60 Made available Mise à disposition</p> <p>month - day - hour mois - jour - heure</p> <p>61 Acknowledgement of receipt Quittance du destinataire</p> <p>Date, signature</p>	

To be completed by the combined transport operator or the customer/forwarding haulier
 A remplir par l'entreprise de transport combiné ou le client/remettant

Mark the box applicable with a cross - Désigner par une croix ce qui convient
 (Boxes - Cases 20, 22, 23, 30, 52, 58)

Print 6, 7, 8

30 CIM Consignment Note for Combined Transport Lettre de voiture CIM transport combiné		CUV Wagon Note for Combined Transport Lettre wagon CUV transport combiné		40	41	42	43
1 Consignor (name, address) - Expéditeur (nom, adresse) Signature VAT no. N° TVA		2 3 E-Mail Tel. Fax		7 Consignor's declarations Déclarations de l'expéditeur		8 Consignor's reference - Référence expéditeur	
4 Consignee (name, address, country) Destinataire (nom, adresse, pays) VAT no. N° TVA		5 6 E-Mail Tel. Fax		9 Documents attached - Annexes			
10 Delivery point Lieu de livraison		11 12		16 Acceptance Prise en charge month - day - hour mois - jour - heure		17	
Station - Gare Country - Pays		13 Commercial specification - Conditions commerciales 14		18 Wagon no. - Wagon N° Point - Lieu		19 Section - Parcours by - par <small>Sectional invoicing Facturation transit</small>	
15 Information for the consignee - Informations pour le destinataire		20 Payment instructions Paiement des frais <input type="checkbox"/> Carriage charges paid Franco de port <input type="checkbox"/> Incoterms		including - y compris up to - jusqu'à			
21 No UTI/Type UTI/Length UTI/Net mass (weight)/Tare UTI/Description of the goods N° UTI/Type UTI/Longueur UTI/Masse nette/Tare UTI/Désignation de la marchandise		22 Exceptional consignment Transport exceptionnel yes oui <input type="checkbox"/>		23 RID yes oui <input type="checkbox"/>		24 NHM Code UTI 1 NHM Code UTI 2	
UTI 1 Seal nos - Scellés N°		Reference - Référence		25 Gross mass (weight) UTI 1 Masse brute UTI 2 Total		26 Declaration of value Déclaration de valeur Currency 27 Interest in delivery Intérêt à la livraison Monnaie	
No UTI/Type UTI/Length UTI/Net mass (weight)/Tare UTI/Description of the goods N° UTI/Type UTI/Longueur UTI/Masse nette/Tare UTI/Désignation de la marchandise		RID yes oui <input type="checkbox"/>		99 Customs endorsements Indications douanières		28 Cash on delivery Remboursement Currency	
UTI 2 Seal nos - Scellés N°		Reference - Référence		48 Examination Vérification		by - par	
70 Section Parcours		71 72 73 74		75 76 77 78		79 Charges	
70 Section Parcours		71 72 73 74		75 76 77 78		79 Frais	
70 Section Parcours		71 72 73 74		75 76 77 78		79 Charges	
56 Carrier's declarations - Déclarations du transporteur		57 Other carriers - Autres transporteurs Name, address - Nom, adresse		49 Prepayment coding - Code d'affranchissement		50 Route - Itinéraires	
58 a) Contractual carrier - Transporteur contractuel Signature		59 Date of arrival - Date d'arrivée Arrival no. - Arrivage N°		51 Customs procedures - Opérations douanières		52 Charges note Bulletin d'affranchissement yes oui <input type="checkbox"/> returned renvoyé month - day mois - jour	
b) Simplified transit procedure for rail Procédure simplifiée de transit ferroviaire Code for the principal Code principal obligé		Arrival note/Customs Bulletin d'arrivée/Douane		53 Notification of payment no. Avis d'encaissement N° returned renvoyé month - day mois - jour		54 Formal report no. Procès-verbal N° made out by établi par month - day mois - jour	
60 Made available Mise à disposition month - day - hour mois - jour - heure		61 Acknowledgement of receipt Quittance du destinataire		55 Extension of transit time - Prolongation du délai de livraison Code from - du to - au place - lieu		62 Consignment number Identification de l'envoi Country - Pays Station - Gare Undertaking Entreprise Consig't no. Exp. N°	
29 Place and date completed - Lieu et date d'établissement		3		Date, signature			

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Charging sections (continued) – Sections de taxation (suite)

Charges paid – Franco		To pay – Port dû	
Invoicing currency Monnaie d'encaissement	Tariff currency Monnaie du tarif	Tariff currency Monnaie du tarif	Invoicing currency Monnaie d'encaissement

Cash on delivery (brought forward from the front) }
Remboursement (Report du recto) } **80**

86 Ex. Rate

90

Brought forward from the front – Report du recto

A		B		C	
Charges	Frais	Charges	Frais	Charges	Frais
79	79	79	79	79	79
.....
.....
.....
.....

D	Section		71	72	79
	Parcours			
70	73	74	79
75	76	77	78
.....
.....
.....
.....

81	82	80
83 Cours	84	85
86 Cours	87	88
89	90	90
81	82	80
83 Ex. Rate	84	85
86 Ex. Rate	87	88
89	90	90
81	82	80
83 Cours	84	85
86 Cours	87	88
89	90	90
81	82	80
83 Ex. Rate	84	85
86 Ex. Rate	87	88
89	90	90
81	82	80
83 Cours	84	85
86 Cours	87	88
89	90	90
81	82	80
83 Ex. Rate	84	85
86 Ex. Rate	87	88
89	90	90
81	82	80
83 Cours	84	85
86 Cours	87	88
89	90	90
91	Brought forward from supplementary sheets Report des feuilles supplémentaires	
92		
93	Grand total – Montant général	
94		

To be completed by the combined transport operator or the customer/forwarding haulier
 A remplir par l'entreprise de transport combiné ou le client/remettant

Mark the box applicable with a cross - Désigner par une croix ce qui convient
 (Boxes - Cases 20, 22, 23, 30, 52, 58)

Print 6, 7, 8

<p>30 CIM Consignment Note for Combined Transport Lettre de voiture CIM transport combiné <input type="checkbox"/></p> <p>1 Consignor (name, address) - Expéditeur (nom, adresse)</p> <p>Signature</p> <p>VAT no. N° TVA</p> <p>4 Consignee (name, address, country) Destinataire (nom, adresse, pays)</p> <p>VAT no. N° TVA</p>		<p>CUV Wagon Note for Combined Transport Lettre wagon CUV transport combiné <input type="checkbox"/></p> <p>2</p> <p>3</p> <p>E-Mail</p> <p>Tel.</p> <p>Fax</p> <p>5</p> <p>6</p> <p>E-Mail</p> <p>Tel.</p> <p>Fax</p>		<p>40</p> <p>44</p>		<p>41</p> <p>45</p>		<p>42</p> <p>46</p>		<p>43</p> <p>47</p>	
<p>10 Delivery point Lieu de livraison</p> <p>11</p> <p>Station - Gare</p> <p>Country - Pays</p>		<p>7 Consignor's declarations Déclarations de l'expéditeur</p> <p>8 Consignor's reference - Référence expéditeur</p>		<p>16 Acceptance Prise en charge</p> <p>month - day - hour mois - jour - heure</p> <p>17</p> <p>Point - Lieu</p>		<p>9 Documents attached - Annexes</p>		<p>18 Wagon no. - Wagon N°</p> <p>19 Section - Parcours</p> <p>by - par</p>		<p>20 Payment instructions Paiement des frais</p> <p>including - y compris up to - jusqu'à</p> <p><input type="checkbox"/> Carriage charges paid Franco de port</p> <p><input type="checkbox"/> Incoterms</p>	
<p>13 Commercial specification - Conditions commerciales</p> <p>14</p>		<p>15 Information for the consignee - Informations pour le destinataire</p>		<p>21 No UTI/Type UTI/Length UTI/Net mass (weight)/Tare UTI/Description of the goods N° UTI/Type UTI/Longueur UTI/Masse nette/Tare UTI/Désignation de la marchandise</p> <p>UTI 1 Seal nos - Scellés N°</p> <p>Reference - Référence</p>		<p>22 Exceptional consignment Transport exceptionnel</p> <p>yes oui <input type="checkbox"/></p>		<p>23 RID</p> <p>yes oui <input type="checkbox"/></p>		<p>24 NHM Code UTI 1</p> <p>NHM Code UTI 2</p>	
<p>25 Gross mass (weight) UTI 1</p> <p>Masse brute UTI 2</p> <p>Total</p>		<p>26 Declaration of value Déclaration de valeur</p> <p>Currency</p> <p>27 Interest in delivery Intérêt à la livraison</p> <p>Monnaie</p> <p>28 Cash on delivery Remboursement</p> <p>Currency</p>		<p>99 Customs endorsements Indications douanières</p>		<p>48 Examination Vérification</p> <p>by - par</p>					
<p>29 Place and date completed - Lieu et date d'établissement</p>		<p>50 Route - Itinéraires</p>		<p>51 Customs procedures - Opérations douanières</p>		<p>52 Charges note Bulletin d'affranchissement</p> <p>yes oui <input type="checkbox"/> returned renvoyé</p> <p>month - day mois - jour</p>		<p>53 Notification of payment no. Avis d'encaissement N°</p> <p>returned renvoyé</p> <p>month - day mois - jour</p>		<p>54 Formal report no. Procès-verbal N°</p> <p>made out by établi par</p> <p>month - day mois - jour</p>	
<p>55 Extension of transit time - Prolongation du délai de livraison</p> <p>Code from - du to - au place - lieu</p>		<p>56 Carrier's declarations - Déclarations du transporteur</p>		<p>57 Other carriers - Autres transporteurs</p> <p>Name, address - Nom, adresse</p> <p>Section - Parcours</p> <p>Status Qualité</p>		<p>58 a) Contractual carrier - Transporteur contractuel</p> <p>Signature</p> <p>b) Simplified transit procedure for rail Procédure simplifiée de transit ferroviaire</p> <p>yes oui <input type="checkbox"/></p> <p>Code for the principal Code principal obligé</p>		<p>59 Date of arrival - Date d'arrivée</p> <p>month - day - hour mois - jour - heure</p> <p>Arrival no. - Arrivage N°</p> <p>Duplicate Duplicata</p>		<p>60 Made available Mise à disposition</p> <p>month - day - hour mois - jour - heure</p> <p>61 Acknowledgement of receipt Quittance du destinataire</p> <p>Date, signature</p>	

Charging sections (continued) – Sections de taxation (suite)

Charges paid – Franco		To pay – Port dû	
Invoicing currency Monnaie d'encaissement	Tariff currency Monnaie du tarif	Tariff currency Monnaie du tarif	Invoicing currency Monnaie d'encaissement

Cash on delivery (brought forward from the front) }
Remboursement (Report du recto) }

80

86 Ex. Rate

90

Brought forward from the front – Report du recto

A	Charges	79		
	Frais	79		
B	Charges	79		
	Frais	79		
C	Charges	79		
	Frais	79		

D	Section Parcours	70	71	72	79		
		75	76	77	78		
E	Section Parcours	70	71	72	79		
		75	76	77	78		
F	Section Parcours	70	71	72	79		
		75	76	77	78		
G	Section Parcours	70	71	72	79		
		75	76	77	78		

	81	82	
83 Cours	84	85	86 Cours
87	88	89	90
	81	82	
83 Ex. Rate	84	85	86 Ex. Rate
87	88	89	90
	81	82	
83 Cours	84	85	86 Cours
87	88	89	90
	81	82	
83 Ex. Rate	84	85	86 Ex. Rate
87	88	89	90
	81	82	
83 Cours	84	85	86 Cours
87	88	89	90
	81	82	
83 Ex. Rate	84	85	86 Ex. Rate
87	88	89	90
	81	82	
83 Cours	84	85	86 Cours
87	88	89	90
91	Brought forward from supplementary sheets Report des feuilles supplémentaires		92
93	Grand total – Montant général		94

To be completed by the combined transport operator or the customer/forwarding haulier
 A remplir par l'entreprise de transport combiné ou le client/remettant

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1 Consignor (name, address) - Expéditeur (nom, adresse) Signature VAT no. N° TVA		2 3 E-Mail Tel. Fax		7 Consignor's declarations Déclarations de l'expéditeur		8 Consignor's reference - Référence expéditeur	
4 Consignee (name, address, country) Destinataire (nom, adresse, pays) VAT no. N° TVA		5 6 E-Mail Tel. Fax		9 Documents attached - Annexes			
10 Delivery point Lieu de livraison		11 12		16 Acceptance Prise en charge month - day - hour mois - jour - heure		17	
Station - Gare Country - Pays				18 Wagon no. - Wagon N°		19 Section - Parcours by - par <small>Sectional invoicing Facturation transit</small>	
13 Commercial specification - Conditions commerciales		14		20 Payment instructions Paiement des frais including - y compris up to - jusqu'à <input type="checkbox"/> Carriage charges paid Franco de port <input type="checkbox"/> Incoterms			
15 Information for the consignee - Informations pour le destinataire				22 Exceptional consignment Transport exceptionnel yes oui <input type="checkbox"/>		23 RID yes oui <input type="checkbox"/>	
21 No UTI/Type UTI/Length UTI/Net mass (weight)/Tare UTI/Description of the goods N° UTI/Type UTI/Longueur UTI/Masse nette/Tare UTI/Désignation de la marchandise		24 NHM Code UTI 1 NHM Code UTI 2		25 Gross mass (weight) UTI 1 Masse brute UTI 2 Total		26 Declaration of value Déclaration de valeur Currency 27 Interest in delivery Intérêt à la livraison Monnaie 28 Cash on delivery Remboursement Currency	
UTI 1 Seal nos - Scellés N° Reference - Référence		RID yes oui <input type="checkbox"/>		99 Customs endorsements Indications douanières		48 Examination Vérification by - par	
UTI 2 Seal nos - Scellés N° Reference - Référence							
70 Section Parcours 71 72 73 74 75 76 77 78		79 Charges Frais		49 Prepayment coding - Code d'affranchissement 50 Route - Itinéraires			
70 Section Parcours 71 72 73 74 75 76 77 78		79 Charges Frais		51 Customs procedures - Opérations douanières			
70 Section Parcours 71 72 73 74 75 76 77 78		79 Charges Frais		52 Charges note Bulletin d'affranchissement yes oui <input type="checkbox"/> returned renvoyé month - day mois - jour		53 Notification of payment no. Avis d'encaissement N° returned renvoyé month - day mois - jour	
70 Section Parcours 71 72 73 74 75 76 77 78		79 Charges Frais		54 Formal report no. Procès-verbal N° made out by établi par month - day mois - jour		55 Extension of transit time - Prolongation du délai de livraison Code from - du to - au place - lieu	
56 Carrier's declarations - Déclarations du transporteur		57 Other carriers - Autres transporteurs Name, address - Nom, adresse Section - Parcours Status Qualité					
58 a) Contractual carrier - Transporteur contractuel Signature		59 Date of arrival - Date d'arrivée Arrival no. - Arrivage N°		60 Made available Mise à disposition month - day - hour mois - jour - heure		62 Consignment number Identification de l'envoi Country - Pays Station - Gare Undertaking Entreprise Consig't no. Exp. N°	
b) Simplified transit procedure for rail Procédure simplifiée de transit ferroviaire yes oui <input type="checkbox"/> Code for the principal Code principal obligé		Duplicate invoice Souche d'expédition		61 Acknowledgement of receipt Quittance du destinataire Date, signature		29 Place and date completed - Lieu et date d'établissement	

Charging sections (continued) – Sections de taxation (suite)

Charges paid – Franco		To pay – Port dû	
Invoicing currency Monnaie d'encaissement	Tariff currency Monnaie du tarif	Tariff currency Monnaie du tarif	Invoicing currency Monnaie d'encaissement

Cash on delivery (brought forward from the front) }
Remboursement (Report du recto) }

80

86 Ex. Rate

90

Brought forward from the front – Report du recto

A	Charges	79			
B	Frais	79			
C	Charges	79			

D	Section Parcours	70	71	72	79
		75	76	77	78
E	Section Parcours	70	71	72	79
		75	76	77	78
F	Section Parcours	70	71	72	79
		75	76	77	78
G	Section Parcours	70	71	72	79
		75	76	77	78

	81	82	
83 Cours	84	85	86 Cours
87	88	89	90
	81	82	
83 Ex. Rate	84	85	86 Ex. Rate
87	88	89	90
	81	82	
83 Cours	84	85	86 Cours
87	88	89	90
	81	82	
83 Ex. Rate	84	85	86 Ex. Rate
87	88	89	90
	81	82	
83 Cours	84	85	86 Cours
87	88	89	90
	81	82	
83 Ex. Rate	84	85	86 Ex. Rate
87	88	89	90
	81	82	
83 Cours	84	85	86 Cours
87	88	89	90
91	Brought forward from supplementary sheets Report des feuilles supplémentaires		92
93	Grand total – Montant général		94



Appendix 4

Point 12

Charges note

Recommendation for the paper and the colour

- **Paper:** pressure sensitive (using a chemical process), white, transfer colour black
first sheet = coated back 56 g/m².
second sheet: = coated front and back 53 g/m².
third sheet = coated front 57 g/m².

If charges notes interleaved with carbon paper are used, papers with a mass (weight) of between 50 and 60 g/m² must be used.

- **Colour:** Pantone Warm Red U
- **Dimensions:** 211x297 mm
(including margin: 211x320 mm)

Special case: charges notes produced as printouts must comply with the following conditions:

- Printing colour: as specimen or black,
- content: no departure from the specimen,
- paper size and layout: depart as little as possible from the specimen,
- paper: suitable for the printer being used.

If necessary, the back may be printed on a separate sheet on forwarding. If the back is not printed but charges arise en route, sheets 1 to 3 of a charges note should be used as supplementary sheets and attached to original charges note.

30 Charges Note Bulletin d'affranchissement

Original

1

40	41	42	43
44	45	46	47

1 Consignor (name, address) – Expéditeur (nom, adresse)

2

3

E-Mail

Tel.

Fax

VAT no. N° TVA

4 Consignee (name, address, country) Destinataire (nom, adresse, pays)

5

E-Mail

Tel.

Fax

VAT no. N° TVA

8 Consignor's reference – Référence expéditeur

31 Documents attached – Annexes

10 Delivery point Lieu de livraison

11

12

16 Acceptance month – day – hour / Prise en charge mois – jour – heure

32 Amount deposited by consignor Somme déposée par l'expéditeur

Currency Monnaie

18 Wagon no. – Wagon N°

19 Section – Parcours

by – par

Sectional invoicing Facturation transit

Station – Gare

Country – Pays

33 Postal address for return Adresse postale pour le renvoi

20 Payment instructions including – y compris / Paiement des frais up to – jusqu'à

Carriage charges paid Franco de port

Incoterms

21 Description of the goods Désignation de la marchandise

25 Mass (weight) – Masse

34 Exchange rate on forwarding Cours au départ

A	70	Section Parcours				71	72	79	Charges
	75	76	77	78	73	74			
B	70	Section Parcours				71	72	79	Frais
	75	76	77	78	73	74			
C	70	Section Parcours				71	72	79	Charges
	75	76	77	78	73	74			
D	70	Section Parcours				71	72	79	Frais
	75	76	77	78	73	74			

81	83	Cours
84		87
88	87	
81	83	Ex. Rate
84		87
88	87	
81	83	Cours
84		87
88	87	
81	83	Ex. Rate
84		87
88	87	

35 Charges note initiated Etablissement du bulletin d'affranchissement

36 Return of the charges note Renvoi du bulletin d'affranchissement

37 Re-arrival of the charges note Rentrée du bulletin d'affranchissement

Total amount or to be carried forward Montant total ou à reporter

89

62 Consignment number Identification de l'envoi

Country – Pays

Station – Gare

Undertaking Entreprise

Consig't no. Exp. N°

	E					F					G					H									
	70	71	72	73		74	75	76	77		78	79	70	71		72	73	74	75	76	77	78	79		
Section Parcours										Charges											Frais				
Section Parcours										Charges											Frais				
Section Parcours										Charges											Frais				
Section Parcours										Charges											Frais				

	81		
	84		83 Cours
	88		87
	81		
	84		83 Ex. Rate
	88		87
	81		
	84		83 Cours
	88		87
	81		
	84		83 Ex. Rate
	88		87
			92
Amount brought forward from front Report du recto			
Total amount to be taken to account by the carrier Montant total à comptabiliser par le transporteur			95
Amount deposited by consignor Somme déposée par l'expéditeur			96
Amount to be refunded to the consignor Somme à restituer à l'expéditeur		97	
Amount to be collected from the consignor Somme à percevoir de l'expéditeur			98

30 Charges Note Bulletin d'affranchissement

Accounting copy Bulletin comptable

2

40	41	42	43
44	45	46	47

1 Consignor (name, address) – Expéditeur (nom, adresse)

2

3

E-Mail

Tel.

Fax

VAT no. N° TVA

4 Consignee (name, address, country) Destinataire (nom, adresse, pays)

VAT no. N° TVA

8 Consignor's reference – Référence expéditeur

31 Documents attached – Annexes

10 Delivery point Lieu de livraison

11

12

16 Acceptance month – day – hour / Prise en charge mois – jour – heure

32 Amount deposited by consignor Somme déposée par l'expéditeur

Currency Monnaie

18 Wagon no. – Wagon N°

19 Section – Parcours

by – par

Sectional invoicing Facturation transit

Station – Gare

Country – Pays

33 Postal address for return Adresse postale pour le renvoi

20 Payment instructions including – y compris / Paiement des frais up to – jusqu'à

Carriage charges paid Franco de port

Incoterms

21 Description of the goods Désignation de la marchandise

25 Mass (weight) – Masse

34 Exchange rate on forwarding Cours au départ

A	70	Section Parcours				71	72	79	Charges
	75	76	77	78	73	74			
B	70	Section Parcours				71	72	79	Frais
	75	76	77	78	73	74			
C	70	Section Parcours				71	72	79	Charges
	75	76	77	78	73	74			
D	70	Section Parcours				71	72	79	Frais
	75	76	77	78	73	74			

81	83	Cours
84		87
88	83	Ex. Rate
81		87
84	83	Cours
88		87
81	83	Ex. Rate
84		87
88		

35 Charges note initiated Etablissement du bulletin d'affranchissement

36 Return of the charges note Renvoi du bulletin d'affranchissement

37 Re-arrival of the charges note Rentrée du bulletin d'affranchissement

Total amount or to be carried forward Montant total ou à reporter

89

62 Consignment number Identification de l'envoi

Country – Pays

Station – Gare

Undertaking Entreprise

Consig't no. Exp. N°

E	70	Section Parcours				71	72	79	Charges
	75								
F	70	Section Parcours				71	72	79	Frais
	75								
G	70	Section Parcours				71	72	79	Charges
	75								
H	70	Section Parcours				71	72	79	Frais
	75								

	81		
	84		83 Cours
	88		87
	81		
	84		83 Ex. Rate
	88		87
	81		
	84		83 Cours
	88		87
	81		
	84		83 Ex. Rate
	88		87
	Amount brought forward from front Report du recto		92
Total amount to be taken to account by the carrier Montant total à comptabiliser par le transporteur			95
Amount deposited by consignor Somme déposée par l'expéditeur			96
Amount to be refunded to the consignor Somme à restituer à l'expéditeur		97	
Amount to be collected from the consignor Somme à percevoir de l'expéditeur			98

30 Charges Note Bulletin d'affranchissement

Audit copy Bulletin de contrôle

3

40	41	42	43
44	45	46	47

1 Consignor (name, address) – Expéditeur (nom, adresse)

2

3

E-Mail

Tel.

Fax

VAT no. N° TVA

4 Consignee (name, address, country) Destinataire (nom, adresse, pays)

VAT no. N° TVA

8 Consignor's reference – Référence expéditeur

31 Documents attached – Annexes

10 Delivery point Lieu de livraison

11

12

16 Acceptance month – day – hour / Prise en charge mois – jour – heure

32 Amount deposited by consignor Somme déposée par l'expéditeur

Currency Monnaie

18 Wagon no. – Wagon N°

19 Section – Parcours

by – par

Sectional invoicing Facturation transit

Station – Gare

Country – Pays

33 Postal address for return Adresse postale pour le renvoi

20 Payment instructions including – y compris / Paiement des frais up to – jusqu'à

Carriage charges paid Franco de port

Incoterms

21 Description of the goods Désignation de la marchandise

25 Mass (weight) – Masse

34 Exchange rate on forwarding Cours au départ

A	70	Section Parcours			71	72	79	Charges
	75	76	77	78	73	74		
B	70	Section Parcours			71	72	79	Frais
	75	76	77	78	73	74		
C	70	Section Parcours			71	72	79	Charges
	75	76	77	78	73	74		
D	70	Section Parcours			71	72	79	Frais
	75	76	77	78	73	74		

81	83	Cours
84		87
88	83	Ex. Rate
81		87
84	83	Cours
88		87
81	83	Ex. Rate
84		87
88		

35 Charges note initiated Etablissement du bulletin d'affranchissement

36 Return of the charges note Renvoi du bulletin d'affranchissement

37 Re-arrival of the charges note Rentrée du bulletin d'affranchissement

Total amount or to be carried forward Montant total ou à reporter

89

62 Consignment number Identification de l'envoi

Country – Pays

Station – Gare

Undertaking Entreprise

Consig't no. Exp. N°

E	70	Section Parcours		71	72	79	Charges		81		83	Cours	
	75	76	77	78	73	74			84				87
F	70	Section Parcours		71	72	79	Frais		81		83	Ex. Rate	
	75	76	77	78	73	74			84				87
G	70	Section Parcours		71	72	79	Charges		81		83	Cours	
	75	76	77	78	73	74			84				87
H	70	Section Parcours		71	72	79	Frais		81		83	Ex. Rate	
	75	76	77	78	73	74			84				87
										Amount brought forward from front Report du recto		92	
										Total amount to be taken to account by the carrier Montant total à comptabiliser par le transporteur		95	
										Amount deposited by consignor Somme déposée par l'expéditeur		96	
										97	Amount to be refunded to the consignor Somme à restituer à l'expéditeur		
										Amount to be collected from the consignor Somme à percevoir de l'expéditeur		98	



Appendix 5

Point 3

Explanatory notes on the content of the wagon list

- 1 Customer agreements are to set down what data wagon lists are to contain and how they are to be used. In addition the provisions below must be observed:
- 2 The wagon list must at least contain the information below; that information listed under letter b) should already be shown on the wagon note (the numbers of the boxes on the wagon note in which the information to go on the wagon list is to be found are shown within brackets).
 - a) Name of the document
 - Wagon list
 - b) Reference to the wagon note to which it is appended
 - Consignment identification number (box 62)
 - Date of acceptance (box 16)
 - Forwarding station (box 16)
 - Destination station (box 10)
 - Route (box 50)
 - Consignor (box 1)
 - Consignee (box 4)
 - c) Details of the wagons
 - Wagon number (box 18)
 - Details which the RID requires to be put on the wagon note when empty wagons carry the residues of dangerous goods (box 21)
 - NHM code (box 24)
 - d) Preparation of the wagon list
 - Address of the undertaking
 - Place and date
 - Signature
- 3 Paper consignment notes

Except where specially agreed otherwise, six copies of the wagon list are to be made out (one per sheet of the consignment note, plus an additional one in case wagons have to be detached from a block train or group of wagons).
- 4 Electronic consignment notes
 - 4.1 Consignment of block trains and groups of wagons with a single wagon note is also possible. Instead of a wagon list, appropriate information from the consignment note [Documents attached (box 9), Description of the goods and other relevant information (box 21) and NHM code (box 24)] is repeated in the EDI message.
 - 4.2 The provisions applicable to wagon lists apply by analogy to printouts of the electronic wagon note.
 - 4.3 In order to rationalise the processes to the greatest extent, the parties are to agree the rules which are necessary in advance.



Appendix 6

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Appendix 7

Point 13

Subsequent orders

1 General provisions

Within the framework of the contract of use, the consignor may amend the details of the journey being made by means of subsequent orders in accordance with point 13.

2 Procedure

Subsequent orders are to be given in an appropriate written form. Electronic methods such as the internet or e-mail are to be preferred to allow the flow of information to be speeded up. With this in mind, a “subsequent orders” form to download, complete, print-out and send electronically is available on www.cit-rail.org. The content of subsequent orders must correspond with the specimen below and it is recommended that the layout be the same. Where subsequent orders are given by means of a document which is not pre-printed, the amendment required should be given both in code and in plain text. The signature may be replaced by a stamp, an accounting machine entry or in any other appropriate manner.

In parallel, the duplicate of the wagon note is to be given to the railway undertaking. The same amendments are to be entered on it.

3 The form

In the specimen form below, the terms below should be understood as meaning:

- carrier: railway undertaking
- consignment note: wagon note.

Code 5 “Complete customs’ and other administrative authorities’ formalities” does not apply.

Note: presentation of the duplicate of the wagon note is not obligatory if the right to amend the movement is proven in another way.

Subsequent orders – Ordre ultérieur

CIT 7

Consignor (name, adresse) – Expéditeur (nom, adresse)	Consignment number – Identification de l'envoi <input type="checkbox"/> CIM Consignment Note Lettre de voiture CIM <input type="checkbox"/> CUV Wagon Note Lettre wagon CUV Country – Pays Undertaking Entreprise Station – Gare Consig't no. Exp. N°														
Consignee (name, address, country) – Destinataire (nom, adresse, pays)	Acceptance, point, date – Prise en charge, lieu, date month – day – hour mois – jour – heure														
Delivery point – Lieu de livraison Station – Gare Country – Pays	Wagon no./No. UTI – Wagon N°/N° de l'UTI														
Postal address of the carrier – Adresse postale du transporteur	Address of the carrier to carry out the instructions Adresse du transporteur chargé de l'exécution des ordres														
Instructions – Ordre – Mark the box applicable with a cross ☒ – Attach the duplicate of the consignment note – Mettre une ☒ dans la case en regard de la modification demandée – Joindre le duplicata de la lettre de voiture <table border="1"> <thead> <tr> <th>Code</th> <th>Amendment – Modification</th> </tr> </thead> <tbody> <tr> <td><input type="checkbox"/> 1</td> <td>Hold en route to await subsequent orders Arrêt en cours de route en attendant des ordres ultérieurs</td> </tr> <tr> <td><input type="checkbox"/> 2</td> <td>Postpone delivery to await subsequent orders Ajournement de la livraison en attendant des ordres ultérieurs</td> </tr> <tr> <td><input type="checkbox"/> 3</td> <td>Deliver to... (name, address, e-mail address or telephone or fax no.) at the delivery point Livraison au lieu de destination à... (nom, adresse, adresse e-mail ou numéro de téléphone ou de télécopieur)</td> </tr> <tr> <td><input type="checkbox"/> 4</td> <td>Forward to... (delivery point) for... (name, address, e-mail address or telephone or fax no.) via... (route) Expédition à... (lieu de livraison) à... (nom, adresse, pays, adresse e-mail ou numéro de téléphone ou de télécopieur) via... (itinéraire)</td> </tr> <tr> <td><input type="checkbox"/> 5¹</td> <td>Complete customs' and other administrative authorities' formalities Accomplissement des formalités exigées par les douanes ou par d'autres autorités administratives <input type="checkbox"/> in my presence – en ma présence <input type="checkbox"/> in the presence of my representative – en présence de mon mandataire <input type="checkbox"/> I shall complete them – par mes soins <input type="checkbox"/> my agent will complete them² – par mon mandataire² <input type="checkbox"/> including payment of customs duties and other charges³ avec paiement des droits de douane et autres frais³ </td> </tr> <tr> <td><input type="checkbox"/> 6</td> <td>Other instructions Autre modification</td> </tr> </tbody> </table> Additional information for codes 3 to 6 Indications complémentaires relatives aux codes 3 – 6	Code	Amendment – Modification	<input type="checkbox"/> 1	Hold en route to await subsequent orders Arrêt en cours de route en attendant des ordres ultérieurs	<input type="checkbox"/> 2	Postpone delivery to await subsequent orders Ajournement de la livraison en attendant des ordres ultérieurs	<input type="checkbox"/> 3	Deliver to... (name, address, e-mail address or telephone or fax no.) at the delivery point Livraison au lieu de destination à... (nom, adresse, adresse e-mail ou numéro de téléphone ou de télécopieur)	<input type="checkbox"/> 4	Forward to... (delivery point) for... (name, address, e-mail address or telephone or fax no.) via... (route) Expédition à... (lieu de livraison) à... (nom, adresse, pays, adresse e-mail ou numéro de téléphone ou de télécopieur) via... (itinéraire)	<input type="checkbox"/> 5 ¹	Complete customs' and other administrative authorities' formalities Accomplissement des formalités exigées par les douanes ou par d'autres autorités administratives <input type="checkbox"/> in my presence – en ma présence <input type="checkbox"/> in the presence of my representative – en présence de mon mandataire <input type="checkbox"/> I shall complete them – par mes soins <input type="checkbox"/> my agent will complete them ² – par mon mandataire ² <input type="checkbox"/> including payment of customs duties and other charges ³ avec paiement des droits de douane et autres frais ³	<input type="checkbox"/> 6	Other instructions Autre modification	Please carry out these subsequent orders in compliance with CIM Article 19 §§ 3–5. Nous vous prions d'exécuter les présents ordres ultérieurs dans les conditions prévues à l'article 19 §§ 3 à 5 CIM. <input type="checkbox"/> Agreement of customs office of departure given Accord donné par le bureau de douane de départ <input type="checkbox"/> Informing the customs office of departure not necessary Information du bureau de douane de départ non nécessaire Remarks – Remarques:
Code	Amendment – Modification														
<input type="checkbox"/> 1	Hold en route to await subsequent orders Arrêt en cours de route en attendant des ordres ultérieurs														
<input type="checkbox"/> 2	Postpone delivery to await subsequent orders Ajournement de la livraison en attendant des ordres ultérieurs														
<input type="checkbox"/> 3	Deliver to... (name, address, e-mail address or telephone or fax no.) at the delivery point Livraison au lieu de destination à... (nom, adresse, adresse e-mail ou numéro de téléphone ou de télécopieur)														
<input type="checkbox"/> 4	Forward to... (delivery point) for... (name, address, e-mail address or telephone or fax no.) via... (route) Expédition à... (lieu de livraison) à... (nom, adresse, pays, adresse e-mail ou numéro de téléphone ou de télécopieur) via... (itinéraire)														
<input type="checkbox"/> 5 ¹	Complete customs' and other administrative authorities' formalities Accomplissement des formalités exigées par les douanes ou par d'autres autorités administratives <input type="checkbox"/> in my presence – en ma présence <input type="checkbox"/> in the presence of my representative – en présence de mon mandataire <input type="checkbox"/> I shall complete them – par mes soins <input type="checkbox"/> my agent will complete them ² – par mon mandataire ² <input type="checkbox"/> including payment of customs duties and other charges ³ avec paiement des droits de douane et autres frais ³														
<input type="checkbox"/> 6	Other instructions Autre modification														
Place, date Lieu, date Signature of the consignor/consignee Signature de l'expéditeur/du destinataire	Place, date Lieu, date Signature of the carrier Signature du transporteur														

¹Only the consignee is authorised to give such orders – Seul le destinataire est autorisé à donner de tels ordres

²This order may only be given if the consignee is authorised to do so in accordance with CIM Article 15 § 4 b) – Cet ordre ne peut être donné que lorsque le destinataire y est autorisé en vertu de l'article 15 § 4 b) CIM

³This order may only be given if the consignee is authorised to do so in accordance with CIM Article 15 § 4 c) – Cet ordre ne peut être donné que lorsque le destinataire y est autorisé en vertu de l'article 15 § 4 c) CIM



Appendix 8

Point 14

Notification of circumstances preventing haulage – consignor's instructions

1 General provisions

In the event of circumstances preventing haulage within the meaning of point 14, the railway undertaking of its own accord is to take action to alleviate the circumstances, is to notify the consignor and/or is to ask him for instructions.

2 Procedure

2.1 Notification and request for instructions

The railway undertaking is to notify the consignor and/or is to ask him in an appropriate written form for instructions, See the specimen below. Electronic methods such as the internet or e-mail are to be preferred to allow the flow of information to be speeded up. With this in mind, a form for seeking instructions to download, complete, print-out and send electronically is available on www.cit-rail.org. It is recommended that the layout be the same. The signature may be replaced by a stamp, an accounting machine entry or in any other appropriate manner.

2.2 Transmission of the instructions

The consignor is to give the railway undertaking his instructions in an appropriate written form. Their content must correspond to the specimen below. Electronic methods such as the internet or e-mail are to be preferred to allow the flow of information to be speeded up. With this in mind, a form for supplying instructions to download, complete, print-out and send electronically is available on www.cit-rail.org. It is recommended that the layout be the same. Where instructions are given by means of a document which is not pre-printed, the amendment required should be given both in code and in plain text. The signature may be replaced by a stamp, an accounting machine entry or in any other appropriate manner.

3 The form

In the specimen form below, the terms below should be understood as meaning:

- circumstances preventing carriage: circumstances preventing haulage
- carrier: railway undertaking
- consignment note: wagon note.

Note: presentation of the duplicate of the wagon note is not obligatory.

Circumstances preventing carriage – Empêchement au transport

CIT 8

Consignor (name, address) – Expéditeur (nom, adresse)	Consignment number – Identification de l'envoi <input type="checkbox"/> CIM Consignment Note Lettre de voiture CIM <input type="checkbox"/> CUV Wagon Note Lettre wagon CUV Country – Pays Undertaking Entreprise Station – Gare Consig't no. Exp. N°
Consignee (name, address, country) – Destinataire (nom, adresse, pays)	Acceptance, point, date – Prise en charge, lieu, date month – day – hour mois – jour – heure
Delivery point – Lieu de livraison	Wagon no./No. UTI – Wagon N°/N° de l'UTI
Station – Gare	Country – Pays
Postal address of the carrier – Adresse postale du transporteur	Address of the carrier to carry out the instructions Adresse du transporteur chargé de l'exécution des instructions

Circumstances preventing carriage – Empêchement au transport

- A** The consignment detailed above has had to be stopped in
L'envoi susmentionné a dû être arrêté à
- B** The consignment cannot be sent by another route
L'envoi ne peut pas être acheminé par un autre itinéraire
- C** Rerouting, subject to extra charges, is possible via
L'envoi peut être acheminé contre paiement des frais supplémentaires via

because of
par suite de

Please supply your instructions without delay. Please attach the duplicate of the consignment note if you ask to change the consignee or delivery point. The consignment will be forwarded to its delivery point without waiting for your instructions if the circumstances preventing carriage are resolved before the instructions arrive. See CIM Article 22 § 1 for charges. For consignments which cannot be forwarded see CIM Article 22 §§ 2 – 6.

Vous êtes prié de faire connaître vos instructions sans retard et d'y joindre le duplicata de la lettre de voiture si vous demandez une modification du destinataire ou du lieu de livraison. L'envoi sera acheminé sur son lieu de livraison, sans attendre vos instructions, si l'empêchement au transport vient à cesser avant l'arrivée de ces instructions. S'agissant des frais, voir art. 22 § 1 CIM. Pour les envois en souffrance, voir art. 22 §§ 2 – 6 CIM.

Instructions

Mark the box applicable with a cross ☒ – Mettre une ☒ dans la case code en regard de l'instruction demandée

Code	Instructions
<input type="checkbox"/> 1	Return to the consignor at the forwarding point Renvoi à l'expéditeur au lieu d'expédition
<input type="checkbox"/> 2	Forward to the delivery point when the circumstances preventing carriage are resolved Acheminer sur le lieu de livraison, dès que l'empêchement au transport aura cessé
<input type="checkbox"/> 3	Sell the goods A vendre
<input type="checkbox"/> 4	Forward to... (delivery point) for... (name, address, e-mail address or telephone or fax no.) via... (route) A livrer à... (lieu de livraison) à... (nom, adresse, pays, adresse e-mail ou numéro de téléphone ou de télécopieur) via... (itinéraire)
<input type="checkbox"/> 5	Take the following action (other instructions):... A traiter comme suit (autres instructions):...

Additional information for codes 1 to 5

Indications complémentaires relatives aux codes 1 à 5

Action taken on the instructions – Traitement des instructions

- The amendments have been copied to the duplicate of the consignment note which has been produced by the person entitled
Les modifications ont été reproduites sur le duplicata de la lettre de voiture, qui a été présenté par l'ayant droit
- Agreement of customs office of departure given
Accord donné par le bureau de douane de départ
- Informing the customs office of departure not necessary
Information du bureau de douane de départ non nécessaire

Place, date Lieu, date	Signature of the consignor/consignee Signature de l'expéditeur/du destinataire	Place, date Lieu, date	Signature of the carrier Signature du transporteur
---------------------------	---	---------------------------	---



Appendix 9

Point 15

Notification of circumstances preventing handover – consignor's instructions

1 General provisions

In the event of circumstances preventing handover within the meaning of point 15, the railway undertaking is to ask for instructions from the consignor, unless the consignor has endorsed the wagon note to require the wagon to be returned without further formality.

2 Procedure

2.1 Request for instructions

The railway undertaking is to ask the consignor in an appropriate written form for his instructions. See the specimen below. Electronic methods such as the internet or e-mail are to be preferred to allow the flow of information to be speeded up. With this in mind, a form for seeking instructions to download, complete, print-out and send electronically is available on www.cit-rail.org. It is recommended that the layout be the same. The signature may be replaced by a stamp, an accounting machine entry or in any other appropriate manner.

2.2 Transmission of the instructions

The consignor is to give the railway undertaking his instructions in an appropriate written form. Their content must correspond to the specimen below. Electronic methods such as the internet or e-mail are to be preferred to allow the flow of information to be speeded up. With this in mind, a form for supplying instructions to download, complete, print-out and send electronically is available on www.cit-rail.org. It is recommended that the layout be the same. Where instructions are given by means of a document which is not pre-printed, the amendment required should be given both in code and in plain text. The signature may be replaced by a stamp, an accounting machine entry or in any other appropriate manner.

3 The form

In the specimen form below, the terms below should be understood as meaning:

- circumstances preventing delivery: circumstances preventing handover
- carrier: railway undertaking
- consignment note: wagon note.

Note: presentation of the duplicate of the wagon note is not obligatory.

Circumstances preventing delivery – Empêchement à la livraison

CIT 9

Consignor (name, address) – Expéditeur (nom, adresse)	Consignment number – Identification de l'envoi <input type="checkbox"/> CIM Consignment Note Lettre de voiture CIM <input type="checkbox"/> CUV Wagon Note Lettre wagon CUV Country – Pays Undertaking Entreprise Station – Gare Consig't no. Exp. N°
Consignee (name, address, country) – Destinataire (nom, adresse, pays)	Acceptance, point, date – Prise en charge, lieu, date month – day – hour mois – jour – heure
Delivery point – Lieu de livraison	Wagon no./No. UTI – Wagon N°/N° de l'UTI
Station – Gare Country – Pays	Postal address of the carrier – Adresse postale du transporteur

Circumstances preventing delivery – Empêchement à la livraison

The consignment detailed above cannot be delivered because: – L'envoi susmentionné n'a pas pu être livré pour les raisons suivantes:

- A** Consignee refuses goods because – Le destinataire refuse l'envoi
 not ordered – pour ne pas l'avoir commandé
 damaged – par suite d'avarie
 deteriorated – par suite de détérioration spontanée
 delayed arrival – par suite d'arrivée tardive
- B** Consignee refuses to pay – Le destinataire refuse le paiement
 carriage charges – du prix du transport
 customs duties – des droits de douane
 cash on delivery – du remboursement
- C** Consignee hasn't come forward despite being notified
Le destinataire ne se présente pas, malgré l'avis qui lui a été adressé
- D** Consignee cannot be contacted
Le destinataire ne peut pas être atteint
- E** Other reasons:...
Autres motifs:...

Please supply your instructions without delay. Please attach the duplicate of the consignment note except where the consignee has refused the consignment.

The consignment will be delivered to the consignee without waiting for your instructions if the circumstances preventing delivery are resolved before the instructions arrive. See CIM Article 22 § 1 for charges, for consignments which cannot be forwarded see CIM Article 22 §§ 2 – 6.

Vous êtes prié de faire connaître vos instructions, sans retard, et d'y joindre le duplicata de la lettre de voiture, sauf si le destinataire a refusé l'envoi. L'envoi sera livré au destinataire si l'empêchement à la livraison vient à cesser avant l'arrivée de vos instructions. S'agissant des frais, voir art. 22 § 1 CIM. Pour les envois en souffrance, voir art. 22 §§ 2 – 6 CIM.

Instructions

Mark the box applicable with a cross ☒ – Mettre une ☒ dans la case code en regard de l'instruction demandée

Code	Instructions
<input type="checkbox"/> 1	Re-attempt to deliver; if the circumstances preventing delivery reoccur, take the action shown in box... Présenter à nouveau l'envoi au destinataire; en cas de nouvel empêchement, l'envoi est à traiter selon chiffre...
<input type="checkbox"/> 2	Return to the consignor at the forwarding point Renvoi à l'expéditeur au lieu d'expédition
<input type="checkbox"/> 3	Sell the goods A vendre
<input type="checkbox"/> 4	Forward to... (delivery point) for... (name, address, e-mail address or telephone or fax no.) via... (route) A livrer à... (lieu de livraison) à... (nom, adresse, pays, adresse e-mail ou numéro de téléphone ou de télécopieur) via... (itinéraire)
<input type="checkbox"/> 5	Take the following action (other instructions):... A traiter comme suit (autres instructions):...

Additional information for codes 1 to 5

Indications complémentaires relatives aux codes 1 à 5

Action taken on the instructions – Traitement des instructions

- The amendments have been copied to the duplicate of the consignment note which has been produced by the person entitled
Les modifications ont été reproduites sur le duplicata de la lettre de voiture, qui a été présenté par l'ayant droit
- Agreement of customs office of departure given
Accord donné par le bureau de douane de départ
- Informing the customs office of departure not necessary
Information du bureau de douane de départ non nécessaire

Place, date Lieu, date	Signature of the consignor/consignee Signature de l'expéditeur/du destinataire
Place, date Lieu, date	Signature of the carrier Signature du transporteur

